Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
7/11/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
The Goddard School		3000589123 / 001 - 2003323	
Address - Facility (Street, City, State, Zip Code) 3355 Intertech Dr Brookfield WI 530455114	**Telephone Number** 262-781-1400	**Date - Regulation Visit** 6/23/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)1. **Child Record - Enrollment Information** Description: There was missing information on the child enrollment form for Child 1.	Emergency contacts added to admissions application (enrollment form)	6/23/26	
2	251.04(6)(a)6. **Child Record - Health History** Description: Page 2 was missing from the health history information for Child 5.	Family completed page 2 of the Health History form and returned it to School	6/24/26	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.04(6)(a)8.b. **Child Record - Physical Exam - Over 2, Under 5** Description: The Child Health Report for Child 1 was not in the file.	Health Report was completed and sent to School	6/30/26	
4	251.05(2)(a)4.d. **Staff Record - Educational Qualifications** Description: There was no documentation of the educational qualifications for the position that Staff B currently holds.	Staff B submitted high school diploma and Early Childhood College course work to Registry & to the School office for staff file.	7/6/26	
5	251.09(4)(a)5. **Infant & Toddler - Soiled Diapers Disposal** Description: The containers that were being used for diapers were not hands free and had dirty diapers sticking out of the top of the container.	All diapering garbage cans replaced With foot pedal style bins. Staff reinstructed about midday emptying of garbage bins.	7/7/26	

NAME - Agency Worker
Rhonda Brueggemann, Katrina Tarantino

Date Issued
6/26/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Jaimie Hanan

Date Signed
7/7/26