

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(F), DCF 252.41(1)(L) and (2)(K). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

The Goddard School

Provider Number / Facility ID Number
3000589123 / 001 - 2003323

Address - Facility (Street, City, State, Zip Code)
3355 Intertech Dr Brookfield WI 530455114

Telephone Number
262-781-1400

Date - Regulation Visit
2/5/2026

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(2)(m) Health, Safety & Welfare Of Children Description: The Health, Safety and Welfare of a child in care was affected when the child was give the wrong formula & breast milk on two separate occasions. It was reported that on 1/22/26, the infant drank 4oz of formula and on 1/30/26, the infant drank less than an ounce of breastmilk. Both bottles were prepared for another child	A 2 step verification chart has been made that has each infant's photo & is posted on the refrigerator in the infant kitchen so it is visible & easily accessible to staff. All infant room staff have been trained to follow the chart & sign it when handling any feedings. Also, when a bottle is given, staff sign their name in the child's daily report to document the feeding	2/11/26 (see last page - page 4)	
2 251.09(2)(bm) Infant & Toddler - Sleep Position Description: A 3 month old infant was placed on his stomach to sleep. The infant was unable to roll unassisted.	All staff have been retrained on safe sleep process. Leadership staff conduct routine checks ins of the infant room. 5 minutes checks begin when an infant is placed in the crib & are completed vigilantly with each check recorded	2/11/26 (see last page - page 4)	

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3 251.09(3)(a)2m. Infant & Toddler - Correct Food, Breastmilk, Or Formula Description: The center didn't ensure that an infant was fed the correct bottle. The infant received formula on one occasion and received another child's breast milk days later.	A 2 step verification chart has been made that has each infant's photo is posted on the refrigerator in the infant kitchen for visibility & access for staff. All infant room staff have been trained to follow the chart & sign it when handling any feedings.	2/11/26 (see last page - partly)	
4 251.09(3)(a)9. Infant & Toddler - Bottle Feeding Description: The staff propped a bottle using a blanket to feed an infant that was unable to hold the bottle on their own.	All staff have been retrained on proper infant feeding processes, including the requirement that infants who are unable to hold their own bottles must be held while being fed.	2/11/26 (see last page) → - page 4)	

NAME - Agency Worker
Rhonda Brueggemann, Tiisha Harrell

Date Issued
2/13/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Rhonda Brueggemann

2/23/26

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1. 251.04(2)(m)	Designated Leadership staff will conduct regular monitoring of verification chart and daily report to ensure staff are in compliance. Ongoing training will be provided to current staff and the process will be reviewed during all new infant room staff onboarding.	2/11/26	
2. 251.09(2)(bm)	Ongoing Monitoring and period retraining will be conducted to maintain consistent adherence to safe sleep requirements.	2/11/26	
3. 251.09(3)(a)2m	Also, when a bottle is given, staff sign their name in the child's daily report to document. Leadership staff will do regular checks of the chart and daily report to ensure compliance. Ongoing training will be provided to current staff and the process will be reviewed during all new infant room staff onboarding.	2/11/26	
4. 251.09(3)(a)9	Leadership staff will conduct ongoing observation and monitoring to ensure this practice is followed consistently. The procedure will be reviewed during onboarding for all new staff, and periodic retraining will be provided to maintain compliance.	2/11/26	