

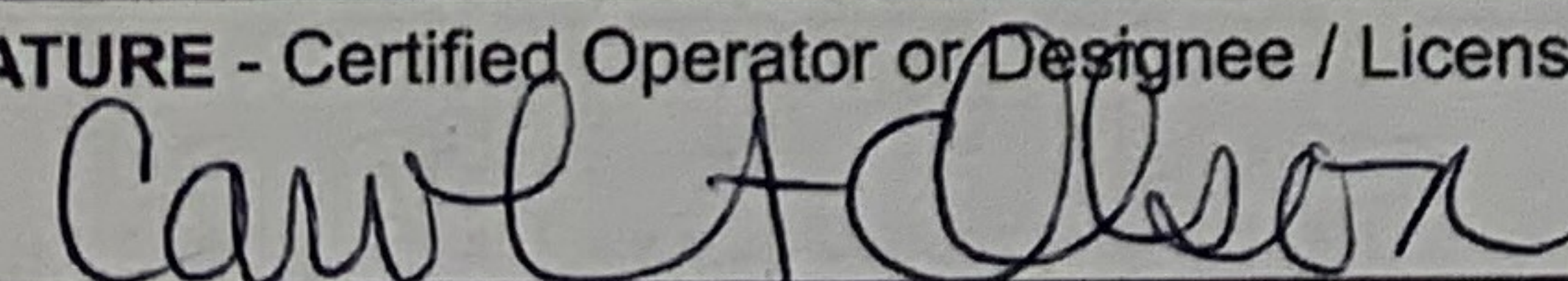
<b>Date Correction Plan Due</b> 5/30/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 608-422-6765
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b>		<b>Provider Number / Facility ID Number</b>		
Orfordville Afterschool Program		7000589067 / 001 - 2003224		
<b>Address - Facility (Street, City, State, Zip Code)</b>		<b>Telephone Number</b>	<b>Date - Regulation Visit</b>	
106 W Church St Orfordville WI 535768755		608-289-2587	5/14/2024	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.05(4)(c)1. <b>Continuing Education Requirement - Full Time Staff</b>  Description: Staff A and B did not complete at least 15 hours of continuing education for 2023.	Staff A+B will complete 15 hours of continuing ed.	07-31-24	
2	251.06(3)(b)2. <b>Emergencies - Practice Written Plans</b>  Description: Center did not practice tornado drills for the months of March and April 2024 or a fire drill for the month of February 2024.	Staff have been re-educated on emergency practice drills and documentation	05-29-24	

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3	251.07(5)(a)4. <b>Meals &amp; Snacks - Minimum Meal Requirements</b>  Description: Center did not meet U.S. department of agriculture child and adult care food program minimum meal requirements when on 4/30/2024 ice cream and milk was served for PM snack.	All snacks will meet US Dept of Ag. child & adult food program requirements	05.29.24
			<b>Verification Date</b>

<b>NAME - Agency Worker</b> Rebecca Brickson	<b>Date Issued</b> 5/16/2024
<b>SIGNATURE - Certified Operator or Designee / Licensee or Designee</b> 	<b>Date Signed</b> 05.29.24