

Date Correction Plan Due 9/29/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Lady Bug Learning Academy		Provider Number / Facility ID Number 0000588600 / 001 - 2002428		
Address - Facility (Street, City, State, Zip Code) 2095 Red Arrow Trl Fitchburg WI 537114722		Telephone Number 608-630-8686	Date - Regulation Visit 9/12/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(b) Abusive Head Trauma Prevention Training Description: Staff A and C were missing documentation of having completed Abusive Head Trauma Prevention Training prior to beginning to work with children under 5 years of age	Staff listed completed training but are no longer employed at this facility.	9/13/25	
2	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff A and C were missing documentation of having completed a child abuse and neglect training	Staff completed training but are no longer employed at this facility	9/13/25	

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3	251.05(4)(a) Staff Orientation - Develop, Implement, Document Description: Staff A and C had an incomplete orientation form.	Orientation was finished	9/12/25
4	251.06(11)(b)7. Outdoor Play Space - Enclosure Description: The permanent enclosure wood fence had an open area greater than 4 inches.	Wood area opening was blocked with green outdoor mesh to close down area.	9/14/25



NAME - Agency Worker
Luzdarys Marquez

Date Issued
9/15/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
9/15/25