

Date Correction Plan Due
6/13/2024

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Tiny Green Trees Nature Based Childcare

2000588022 / 002 - 2005199

Center Address - Facility (Street, City, State, Zip Code)
921 N 49Th St Milwaukee WI 532083017

Telephone Number
414-200-0399

Date - Regulation Visit
5/24/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(3)(L) Report - Construction Or Remodeling Description: The parking lot that leads to the front door used for the childcare center was recently blacktopped and was not reported to the department.	Admin. reviewed section for reporting and spoke with landlords about proper notice for construction.	6/3/2024	
2 251.04(6)(a)1. Child Record - Enrollment Information Description: There was missing information on the child enrollment form for Child 5.	Family and director filed in missing information.	6/3/2024	

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3 251.06(2)(d) Access To Materials Potentially Harmful To Children Description: There was two bottles of hydrogen peroxide and a bottle of Oder spray on a shelf accessible to children.	BOTTLES were moved out of children's reach/out of classroom. Shelf will be moved higher up.	6/16/2024	
4 251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair Description: There were several sleeping mats that were ripped and not in good repair.	Ripped mats are being disposed of and replaced with new ones.	6/30/2024	
5 251.07(6)(dm)3.c Medical Log - Medication Administration Description: Documentation of administration of 2 medications was not observed in the medical log.	medication was improperly categorized as diaper cream. staff & families will be better trained on differentiating between the two medications was sent home.	6/16/2024	
6 251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: Documentation of a medication authorization was not observed for an antiseptic healing cream	Policy updates will be occurring to avoid confusion about acceptance diaper creams.	6/15/2024	

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Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
7	251.07(6)(f)6. Current Authorizations For Medications On Premises Description: A current authorization for hydrocortisone cream on premise was not observed. The authorization expired 3/15/24.	Parents will decide to take meds home, have them disposed, or a new form filed out.	6/15/2024	

NAME - Agency Worker: Rhonda Brueggemann, Colleen Hanser
 Date Issued: 5/29/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee: *Rhonda Brueggemann*
 Date Signed: 6/4/2024
 DCF-F-CF-S0294-E (R.06/2011)