

Date Correction Plan Due 6/16/2021	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(O), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Tiny Green Trees Nature Based Childcare Center Address - Facility (Street, City, State, Zip Code) 921 N 49Th St Milwaukee WI 532083017		Provider Number / Facility ID Number 2000588022 / 002 - 2005199	
Telephone Number 414-339-7717		Date - Regulation Visit 5/27/2021	
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(6)(a)1. Child Record - Enrollment Information Description: There was missing information on the child enrollment form for child #2.	Files will be gone through by director. Any missing information will be filled in by parents.	July 1st, 2021	
2 251.05(2)(a)3.a. Staff Record - Physical Examination Description: There was no documentation of a staff health report for Child B.	Staff member is required to get health check form completed by a doctor.	July 1st, 2021	

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414-339-7717Date - Regulation Visit
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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 251.055(1)(a) Supervision Of Children Description: It was reported to the department that a child left a classroom and ran through the gym to the bathroom without supervision.	We put a childproof door knob on the inside and trained staff to use their verbal tactics immediately if a child leaves	6/12/21 staff meeting	
4 251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home Description: There were cans of formula and toddler snacks that were not dated when opened. There were bottles that were not dated with today's date.	Formula and snacks were immediately dated. This was addressed at the staff meeting in June and will be followed up on weekly by Assistant Director	6/12/21 staff meeting	

NAME - Certification Worker / Licensing Specialist

Rhonda Brueggemann, Mindi Sabljak

Date Issued

6/1/2021

SIGNATURE - Certified Operator or Designer / Licensee or Designer

Date Signed

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