

Date Correction Plan Due 6/19/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

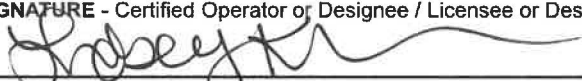
Name - Certified Operator / Licensed Center Brillion Early Learning Center		Provider Number / Facility ID Number 7000586137 / 002 - 2005655		
Address - Facility (Street, City, State, Zip Code) 524 N Francis St Brillion WI 541101140		Telephone Number 920-809-7310	Date - Regulation Visit 5/28/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(gr)3.a. Meal Prep Personnel - Training Description: Based on record review on 5/28/26 according to the Staff Member C failed to have on file at least 4 hours of training in kitchen sanitation, food handling, and nutrition p[prior to beginning work and one hour of training in kitchen sanitation, food handling and nutrition annually thereafter. The Staff Member started 9/5/22.	Kitchen staff will complete the required 4 hour training	7/3/26	
2	251.06(9)(d)1.b. Food Storage - Refrigeration Units Description: Based on observation of the infant toddler classroom a refrigerator that was holding breast milk failed to have a thermometer within it.	Thermometer placed in fridge on 5/29/26	5/29/26	

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3	251.06(9)(g)1.b. Meal Preparation Staff - Clothing, Hair Restraints Description: Based on observation of the kitchen on 5/28/26, The staff member who was preparing meals failed to have a hair restraint.	Kitchen Staff will wear a hat or hairnet when prepping food	5/29/26

NAME - Agency Worker
Cassandra Debauche

Date Issued
6/5/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
6/9/2026