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By labrasjgnx at 3:32 pm, Jan 02, 2025

Date Correction Plan Due 1/3/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

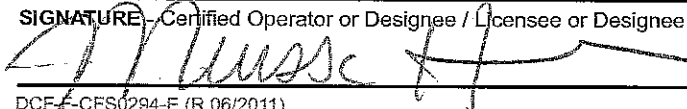
Name - Certified Operator / Licensed Center Story Book Kids		Provider Number / Facility ID Number 8000583968 / 001 - 1013512		
Address - Facility (Street, City, State, Zip Code) 658 Maple Ridge Rd Mosinee WI 544559272		Telephone Number 715-693-5580	Date - Regulation Visit 12/12/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(b) Current, Accurate Daily Attendance Record Description: One child in the 4K Wrap Around Classroom was not signed in on the daily attendance.	Teachers will now be required to highlight in and out times in different colors to make sure all are documented	1/3/25	
2	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: One staff in the 4K Wrap Around Classroom was not signed out on the daily attendance. Repeat violation: Previously cited on 3/14/2023	Teachers will be required to highlight their in and out times so anyone in the classroom can instantly note if an entry is off.	1/3/25	

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3	251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: The parent authorization for one medication in the 3-year-old classroom did not include specific dates and times to administer and was authorized as needed.	Calendars have been added to each classroom for teachers to note when updates on med forms need to happen. Staff were given a reminder with instructions on completion.	11/31/25
4	251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection Description: Per interview and observation, the disinfecting product is not being used per the product label instructions. Repeat violation: Previously cited on 11/2/2023	Clear instructions on how to properly use products have been laminated & placed in all classrooms.	11/31/25

NAME - Agency Worker
Heather Struck

Date Issued
12/20/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

11/21/25