

<b>Date Correction Plan Due</b> 9/3/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 715-361-7700
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

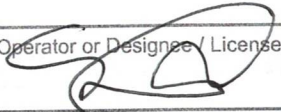
**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Terris Treehouse Llc		<b>Provider Number / Facility ID Number</b> 6000581956 / 001 - 1011376		
<b>Address - Facility (Street, City, State, Zip Code)</b> 136 Swenson Rd Woodruff WI 545689275		<b>Telephone Number</b> 715-356-4686	<b>Date - Regulation Visit</b> 8/7/2024	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	<p>251.055(1)(a) <b>Supervision Of Children</b></p> <p>Description: Child 1 was left outside alone in the outdoor play space for approximately 5 minutes after the group transitioned back inside the center.</p>	<p><i>Staff will manually carry sign in + call out childrens names sign in during each transition co teachers will conduct attendance verifications immediately. Director + Admin will oversee + hold staff accountable to ensure that children are within sight and sound at all times during hours of operation. Staff A + B have been monitored to ensure they're following supervision protocol. Child tracking procedures are mandated + staff were written upon failure to comply. Staff must have their sign in sheets with them Brightwheel must be updated accurately referred to periodically. Students will be called out by name to check for accurate supervision during transitions and periodically. Documentation will reflect this on sign in sheets + Brightwheel</i></p>		
2	<p>251.055(1)(f) <b>Child Tracking Procedure</b></p> <p>Description: Staff A and Staff B did not implement the center's tracking procedure prior to transitioning inside from the outdoor play space, resulting in Child 1 being left outside while the rest of the group returned to the classroom.</p>	<p><i>Staff will manually carry sign in + call out childrens names sign in during each transition co teachers will conduct attendance verifications immediately. Director + Admin will oversee + hold staff accountable to ensure that children are within sight and sound at all times during hours of operation. Staff A + B have been monitored to ensure they're following supervision protocol. Child tracking procedures are mandated + staff were written upon failure to comply. Staff must have their sign in sheets with them Brightwheel must be updated accurately referred to periodically. Students will be called out by name to check for accurate supervision during transitions and periodically. Documentation will reflect this on sign in sheets + Brightwheel</i></p>		

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NAME - Agency Worker  
Kirsten Kronberger

Date Issued  
8/20/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee  


Date Signed  
8/15/2024