Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
9/28/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Highland Community School		9000580989 / 001 - 1010436	
Address - Facility (Street, City, State, Zip Code) 1706 W Highland Ave Milwaukee WI 532331132	**Telephone Number** 414-342-1412	**Date - Regulation Visit** 9/9/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.07(4)(e) **Naps Or Rest Periods - Bedding Maintenance, Storage, Cleanliness** Description: Cots were not maintained and stored in a clean and sanitary manner when cots were stored in the hallway, uncovered, and accessible to children. Repeat violation: Previously cited on 12/13/2024	Cots were in the process of being sanitized due to student illness. I followed up w/ staff to remind them they should be covered at all times.	9/25/24	
2	251.09(1)(c) **Infant & Toddler - Documenting Changes In Development** Description: Documentation of changes in a child's development and routines every six months was not observed for a child in Infant and Toddler Room 128. Repeat violation: Previously cited on 2/9/2026	I met w/ Toddler teachers and and reviewed the requirements of completing and maintaining/updating the form w/ parents every 3 months. I also provided them w/ written guidance/reference. They were also instructed to add this to their calendars every 3 months.	9/25/24	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Highland Community School		9000580989 / 001 - 1010436	
Address - Facility (Street, City, State, Zip Code) 1706 W Highland Ave Milwaukee WI 532331132	**Telephone Number** 414-342-1412	**Date - Regulation Visit** 9/9/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date

NAME - Agency Worker
Tiisha Harrell

Date Issued
9/14/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
9/29/26