

Date Correction Plan Due 12/31/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Highland Community School	Provider Number / Facility ID Number 9000580989 / 001 - 1010436
Address - Facility (Street, City, State, Zip Code) 1706 W Highland Ave Milwaukee WI 532331132	Telephone Number 414-342-1412
	Date - Regulation Visit 12/13/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.055(1)(f) Child Tracking Procedure Description: A child care teacher taking children to the bathroom from the lunch room did not have a form of tracking with her. Repeat violation: Previously cited on 7/10/2024	We created a transitional tracking sheet that tracks the days, time and location of the children any time there is transition to the bathroom or any room in the building.	12/17/2024	
2 251.07(4)(e) Naps Or Rest Periods - Bedding Maintenance, Storage, Cleanliness Description: A cot stack with bedding in the hallway was not stored in a sanitary manner.	All bedding is stored, covered and stacked in a sanitary manner outside the toddler classroom.	12/17/2024	

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NAME - Agency Worker

Colleen Hanser, Rhonda Brueggemann

Date Issued

12/17/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Sharon Wilkins

Date Signed

12/18/2024