

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

**TO FILE A COMPLAINT CALL**

**Date Correction Plan Due**  
11/8/2024

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(K). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Provider Number / Facility ID Number  
Lu-Lu's Daycare 0000580630 / 002

Address - Facility (Street, City, State, Zip Code) Telephone Number  
4818 Milwaukee St Madison WI 537142139 608-886-5118

Date - Regulation Visit Expected Completion Date  
10/22/2024 11-8-24

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 202.08(12)(c) The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Developing A Written Contract That Specifies The Charge For Child Care And The Expected Frequency Of Payment For The Service. The Contract Shall Be Signed By The Operator And A Parent Or Guardian.  Description: Child #1, 2, 3, 13, and 14 did not have their contract that was signed by the operator and a parent or guardian on file.	I had the parents fill in the forms out	11-8-24	Child # 1, 2, 3, 13 on 10/23/24

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<p>2 202.08(12)(f)1-4 Prior To A Child's First Day Of Attendance For Any Child In Care, Obtaining Information On A Form Prescribed By The Department With Enrollment And Health History Information, Including All Of The Following: 1. The Parents' Home And Work Phone Numbers. 2. Health History, Including Information Relating To A Child's Special Health Care Needs And Emergency Care Plan. 3. The Parents' Signed Consent For Emergency Medical Care. 4. A Name And Number To Call If The Child Requires Emergency Medical Care.</p> <p>Description: Child #1 and 14 did not have their enrollment forms on file.</p>	<p>Had parent fill forms out</p>	<p>11-8-24</p>	<p>Child #1 on 10/23/24 ✓</p>
<p>3 202.08(4)(a) Health Form: A Certified Child Care Operator Shall Have A Current Report Of A Physical Examination On File For Each Child, Including The Operator's Own Children, Who Are Not Enrolled In A Public Or Private School.</p> <p>Description: Child #1, 2, 3, 5, and 7 did not have their current Health Report on file.</p>	<p>Had parents bring me updated forms</p>	<p>11-8-24</p>	

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NOV 06 2024

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4 202.08(4)(a)2. For A Child 2 Years Of Age Or Older, A Report Of A Physical Examination Conducted Not More Than 2 Years Prior To Nor Later Than 3 Months After The Child Is Admitted, And A Follow-Up Health Examination At Least Once Every 2 Years Thereafter  Description: Child #1, 2, 3, 5, and 7 did not have their current Health Report on file.	Had parent/s bring forms	11-8-24	
5 202.08(4)(e) The Certified Child Care Operator Shall Have On File For Each Child In Care A Record Of The Child's Immunization History To Document Compliance With S. 252.04, Stats., And Ch. Dhs 144.  Description: Child #2, 3, 8, and 14 did not have their Immunization Record on file.	Had Parents bring forms	11-8-24	
6 202.08(6)(a) No Certified Family Child Care Operator May Have More Than 3 Children Under 7 Years Of Age Who Are Not Related To The Child Care Operator In Care At Any Given Time.	Doe in Child's mother was given explanation on what that means and child is not on schedule to come unless one of the other children doesn't attend	11-8-24	

NAME - Agency Worker  
Hanaka Ehler

Date Issued  
10/23/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed  
10-28-2024