

Date Correction Plan Due 11/10/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center St Andrew Lutheran E C Campus		Provider Number / Facility ID Number 9000578349 / 001 - 220859	
Address - Facility (Street, City, State, Zip Code) 7750 N Hwy 144 West Bend WI 53090		Telephone Number 262-335-4200	Date - Regulation Visit 10/13/2025
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5 Description: Based upon record review, a child did not have a child health report on file within the most recent two years.	The Child health report has been added to the child's file.	10/13/25
			Verification Date 10/13/25

NAME - Agency Worker
Amanda Holz

Date Issued
10/27/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Lindsay Maser

Date Signed
10/27/25