

Date Correction Plan Due 3/1/2022	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Michelle's House Family Day Care		Provider Number / Facility ID Number 9000578209 / 001 - 235079	
Address - Facility (Street, City, State, Zip Code) 2259 N 65Th St Wauwatosa WI 53213		Telephone Number 414-476-2543	Date - Regulation Visit 2/3/2022
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 250.04(6)(b) Current, Accurate Daily Attendance Record Description: Attendance was not current and accurate at the time of the visit. A child who was present was not signed in on the attendance sheet.	Sign all children in upon arrival Sign out at pickup on Attendance Sheet	2/4/2022	

NAME - Certification Worker / Licensing Specialist
Sara Cooney

Date Issued
2/15/2022

SIGNATURE - Certified Operator or Designee / Licensee or Designee -

Date Signed

2/18/2022

DCF-F-CFS0284-E (R.06/2011)