

<b>Date Correction Plan Due</b> 10/27/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Hillside Ua		<b>Provider Number / Facility ID Number</b> 7000577817 / 001 - 420335		
<b>Address - Facility (Street, City, State, Zip Code)</b> N1615 Meadowview Dr Greenville WI 54942		<b>Telephone Number</b> 920-757-5032	<b>Date - Regulation Visit</b> 9/17/2025	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.05(2)(a) <b>Staff Record - Maintenance &amp; Availability</b>  Description: Of 4 Staff Record reviewed 1 failed to be available for review.	All staff records will be stored at Hillside including 4K through the district. We will have a copy both places	12/1/2025	
2	251.05(2)(a)2. <b>Staff Record - Completed Background Check</b>  Description: Of 4 Staff Record reviewed 2 failed to have documentation of a completed Background Check prior to working with children.  Repeat violation: Previously cited on 3/11/2024, 2/20/2024	DPI Teachers will use DFS Background checks not the school district	11/19/2025	

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3	251.05(3)(b) <b>Abusive Head Trauma Prevention Training</b>  Description: Of 4 Staff Record reviewed 1 failed to have documentation of a completed AHT training prior to working with children.  Repeat violation: Previously cited on 9/25/2023	we will make sure we have had it prior or will not be put in classroom	12/1/2025	
4	251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b>  Description: Of 4 Staff Record reviewed 3 failed to have documentation of current CPR training from an approved agency.	We will use a CPR agency we are familiar with instead of a new one	11/1/2025	
5	251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description: Of 4 Staff Record reviewed 3 failed to have documentation of current/biennial CAN training.	CAN training will be done at the beginning of the school year every year.	12/1/2025	
6	251.07(6)(dm)4. <b>Medical Log - Reviewing Injury Records</b>  Description: Medical log book failed to be documented as reviewed with staff at least at 6 month intervals. Last documented review was 3/3/24.	will review books when we have staff meetings to make sure they are done	11/1/2025	

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**NAME - Agency Worker**  
Ruth Sprangers

Date Issued  
10/13/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**



Date Signed

10/30/2025