

Date Correction Plan Due 3/19/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Little Inspirations Childcare Ctr		Provider Number / Facility ID Number 4000576744 / 003 - 1015849		
Address - Facility (Street, City, State, Zip Code) 740 Lake Park Rd Menasha WI 54952		Telephone Number 920-882-5566	Date - Regulation Visit 1/31/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(2)(b) Staff-To-Child Ratios - Minimum Description: The bear room was out of ratio for brief periods of time in the mornings on 12 occasions from November 1, 2024 to January 24, 2025.	<i>Staff that is not normally assigned to the room was covering in the early am times & not using the classroom sign in sheets properly.</i>	<i>Reminder at 3/11/25 of staff meeting for all staff</i>	

NAME - Agency Worker
Jill Kellner

Date Issued
3/5/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Shauna Schmidt

Date Signed
3/5/2025