Date Correction Plan Due 8/5/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	TO FILE A COMPLAINT CALL 608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		**Provider Number / Facility ID Number**	
Noahs Ark Christian Day Care Ctr		5000575405 / 001 - 1006655	
Address - Facility (Street, City, State, Zip Code) 2942 Austin St East Troy WI 53120	**Telephone Number** 262-642-4046	**Date - Regulation Visit** 6/25/2026	

	Rule/Statute Number Noncompliance Statement	**Correction Plan**	**Expected Completion Date**	**Verification Date**
1	251.05(2)(a)6. **Staff Record - Days & Hours Worked** Description: Documentation of staff days and hours worked and in which classroom when counted in ratio was not accurately maintained when Staff D covered the Toddler 2 classroom, but this was not represented in the documentation.	Retrained staff on the center policy for documenting days and hours worked in classrooms. A staff meeting was held on June 24th. all employees signed off that they understood this policy.	6-25-26	

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2	251.055(1)(a) **Supervision Of Children** Description: On June 16, 2-year-old Child 4 was not supervised by staff for five to eight minutes. Two classes were playing outside of the fenced-in play space when Child 4's assigned teacher, Staff B, went inside briefly and did not know Child 4 attempted to follow Staff B. Staff B entered the building and the door closed before the child could also enter, causing the child to be left outside. Child 4 was found to the left of the center's main entrance behind a parked car. Repeat violation: Previously cited on 11/13/2024	A emergent board mtg. was held on 6-19-26. It was voted to give three teachers write ups. A staff mtg. was held on 6-24-26. to retrain all staff on supervision. The center implemented a new child tracking system using colored keychains to track children. Scheduled a youngstar rep. to give a staff mtg on supervision on 8-12-26	6-24-26 8-12-26	
3	251.06(2)(d) **Access To Materials Potentially Harmful To Children** Description: While 1-year-old children were in the 2-year-old classroom there were Jelly Blox toys accessible to children, which are rated for children ages 2 and older. In the 2-year-old classroom there was an empty plastic bag within reach of children at the bottom of an unlocked cabinet, posing a suffocation hazard.	All small materials were taken out of the classroom. Plastic bags were removed from the cabinet.	7-22-26	
4	251.06(9)(a)2. **Kitchen Equipment & Utensils - Safe & Sanitary** Description: The infant fridge and freezer were not maintained in a clean and sanitary condition when crumbs were accumulating on the shelves.	All refrigerators were cleaned immediately, staff was retrained at June staff mtg. about all safe & sanitary conditions. Reminders were given to make sure cleaning check lists are done every day.	6-24-26	

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5	251.09(1)(b) **Infant & Toddler - Location & Sharing Intake Information** Description: The 1-year-old classroom was combined with the 2-year-old classroom but admission information for the 1-year-olds was not brought to the twos classroom with the children, as required.	Staff was retrained on intake information at the June 24th mtg. Reminders will be given verbally often.	6-24-26	
6	251.09(2)(bm) **Infant & Toddler - Sleep Position** Description: An infant under the age of 1 was observed to be deeply sleeping in an infant swing, and was not immediately placed on their back in a crib, as required. Allowing infants to sleep in unsafe sleep spaces increases their risk of death as inclines are known to cause the infant's head to slump forward, which can block their airway.	At June 24th staff meeting all staff was retrained about safe sleep positions. verbal reminders will be given often.	6-24-26	
7	251.09(4)(a)3. **Infant & Toddler - Diaper Changing Surface Disinfection** Description: Each child was not changed on an easily cleanable surface when the diaper changing surface in the infant room was discolored from dirt and there were rips in the material of the changing pad, causing the pad to not be able to be disinfected.	Pad was immediatly removed. Staff was remined to let the Center directors Know when a new changing pad is needed.	7-22-26	

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NAME - Agency Worker
Cierrena Schoville

Date Issued
7/22/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Jennifer Rehfeldt

Date Signed
7-31-26