

<b>Date Correction Plan Due</b> 6/25/2019	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 608-422-6765
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Play Haven Sun Prairie Llc		<b>Provider Number / Facility ID Number</b> 9000557489 / 001 - 120590	
<b>Address - Facility (Street, City, State, Zip Code)</b> 1160 Emerald Terrace Sun Prairie WI 53590		<b>Telephone Number</b> 608-825-3880	<b>Date - Regulation Visit</b> 5/21/2019
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b> <b>Verification Date</b>
1	251.05(1)(b) <b>Shaken Baby Syndrome Prevention Training</b>  Description: Staff A did not have Shaken Baby Syndrome training prior to working with children under age 5 as required.  Repeat violation: Previously cited on 9/19/2017	had staff immediately do shaken baby syndrome training that day on 5/21/19 when state licensor visited.	that date 5/21/19
2	251.05(1)(i) <b>Registry Certificate</b>  Description: Staff B did not have a certificate from The Registry due within 3 months of assuming the position of teacher.	the prior director hadn't done this, so when the new director came in, she sent the information to the registry immediately. when the state licensor came, the certificate was being processed and was pending.	when the registry sends the certificates

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3	<p>251.05(3)(c) <b>Close Supervision Of Children</b></p> <p>Description: Each child was not closely supervised to prevent harm and assure safety when a teacher was walking downstairs with three children and two of the children were two sets of steps ahead of her and were out of sight from the teacher.</p> <p>Repeat violation: Previously cited on 9/19/2017</p>	<p>This was a 4K teacher at the end of their class and she was spoken to that day on making sure she has children always in eyesight.</p>	<p>that day 5/21/19.</p>
4	<p>251.06(11)(b)5. <b>Outdoor Play Space - Energy-Absorbing Surfaces</b></p> <p>Description: There was not 9 inches of energy-absorbing material under climbing equipment over 4 feet in height, swings and slides and in a fall zone of 4 feet beyond, when there was 2-5 inches of pea gravel in several measured areas.</p> <p>Repeat violation: Previously cited on 10/29/2018</p>	<p>With the very wet weather we have had, it hasn't been able to get done. We have already spoken to maintenance on filling in more pea gravel when the weather permits them to do it.</p>	<p>8/30/19</p>
5	<p>251.06(11)(b)6. <b>Outdoor Play Space - Potential Source Of Harm</b></p> <p>Description: There was a potential source of harm on the playground when there was a 6-8 inch gap at the bottom of the fence in the playground posing an entrapment hazard.</p>	<p>With the very wet weather we have had, the rain had washed the woodchips. We have already spoke to maintenance on filling in more woodchips when the weather permits them to do it.</p>	<p>8/30/19</p>

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6	<b>251.06(2)(d)</b> <b>Access To Materials Potentially Harmful To Children</b>  Description: Items marked keep out of reach of children were accessible when antibacterial wipes and adult scissors were on the counter within reach of children in the 4K room.  Repeat violation: Previously cited on 10/29/2018	The 4K teachers were spoke to that day, 5/21/19 when the state licenser came, to always have these items up out of the reach of children.	that day, 5/21/19.	
7	<b>251.06(2)(f)</b> <b>Telephones &amp; Emergency Phone Numbers</b>  Description: The Poison Control number was not correct or not posted near the telephones in several classrooms.	immediately printed the new number that day, 5/21/19, to attach to the phones.	that day, 5/21/19	
8	<b>251.06(5)(d)</b> <b>Cleanliness Of Equipment, Furnishings, Sanitation Of Eating Surfaces</b>  Description: A couch in the school age room was not kept in a sanitary manner when it was visibly dirty and stained.	immediately removed the couch from the classroom that day 5/21/19.	that day, 5/21/19.	
9	<b>251.06(9)(g)1.b.</b> <b>Food Service Staff - Clothing, Hair Restraints</b>  Description: According to the cook, he does not always wear a cap or hair net when preparing food.	Spoke to our cook and advised him to wear a hair net or hat when around food and we will be checking this daily.	that day, 5/21/19.	

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10	<p>251.07(6)(g)1. <b>Wiping Bodily Secretions</b></p> <p>Description: Bodily secretions were not wiped promptly when several children throughout the center were observed to have runny noses that were not attended to. Some toddlers had mucus running onto their lips while eating lunch.</p>	At a staff meeting the next day 5/22/19, we addressed to staff to monitor runny noses more frequently.	5/22/19

**NAME - Certification Worker / Licensing Specialist**  
Colleen Peterson

**Date Issued**  
6/11/2019

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**

6/12/19