

Date Correction Plan Due 3/19/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Shining Stars Preschool Cc Ctr Llc		Provider Number / Facility ID Number 8000566508 / 001 - 1000221		
Address - Facility (Street, City, State, Zip Code) 3900 Cedar Ct Green Bay WI 54313		Telephone Number 920-865-3900	Date - Regulation Visit 1/10/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(f) Child Tracking Procedure Description: The center staff was not using tracking sheet accurately when it was observed in the late afternoon that a toddler child had not been signed into the toddler classroom from sometime before 10am that morning. Repeat violation: Previously cited on 4/10/2024	Staff was talked to about filling out tracking sheet. All staff was informed to double check sheets throughout the day	1/13/25	
2	251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair Description: The center had areas in need of repair around the sink in the young toddler room. The center had mopboard missing or in need of repair in the older toddler room. Repeat violation: Previously cited on 12/5/2023, 9/12/2023	sink was re-caulked Baseboard was repaired	1/17/25	

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3	251.06(2)(i) Deteriorating Paint Description: The center had areas of chipping paint on the corner in the older toddler room. Repeat violation: Previously cited on 12/5/2023, 9/12/2023	The wall was repainted & corner protectors were put up to prevent chipping again.	1/17/25

NAME - Agency Worker
Jody Beyer

Date Issued
3/5/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Jodie Cayce

Date Signed

3/6/2025