

<b>Date Correction Plan Due</b> 6/14/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Shining Stars Preschool Cc Ctr Llc		<b>Provider Number / Facility ID Number</b> 8000566508 / 001 - 1000221		
<b>Address - Facility (Street, City, State, Zip Code)</b> 3900 Cedar Ct Green Bay WI 54313		<b>Telephone Number</b> 920-865-3900	<b>Date - Regulation Visit</b> 4/26/2024	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.05(2)(a)2. <b>Staff Record - Completed Background Check</b>  Description: The center failed to comply with s.48.686, Stat., and Ch DCF 13 when a staff person was working in the program who did not have a final eligibility to work in child care.	<i>we had an unexpected challenge with staff background check. Teacher placed on leave until it is resolved.</i>	<i>4/19/24</i>	
2	251.06(2)(d) <b>Access To Materials Potentially Harmful To Children</b>  Description: On 4/24/24, the center failed to protect a 2-year-old child who found a potentially harmful medication on the floor of the classroom.	<i>Poision control contacted. we were assured medication would not have adverse effects. Parent notified immediately. Classroom deep cleaned. Notice sent to staff &amp; families to please monitor purses, pockets, personal belongings before entering the building.</i>	<i>4/24/24</i>	

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	Noncompliance Statement		Completion Date	Date
3	<p>251.07(6)(f)3.  <b>Medication - Storage</b></p> <p>Description: The center staff failed to store medication to keep it inaccessible to children when On 4/24/24 a 2-year-old child found a medication on the floor of the classroom.  The classroom had storage hooks that allowed the hanging backpacks, to be accessible to children.</p>	<p>medication that was found did not come from this particular backpack. Although backpack was within reach of children. Held staff meeting to go over storage of personal belongings &amp; what is not within reach of children. Updated staff policy to ensure all staff understands storage of personal belongings &amp; what is not within reach of children.</p>	<p>4/11/24</p>	
<p>NAME - Agency Worker  Jody Beyer</p>		<p>Date Issued  5/31/2024</p>		
<p>SIGNATURE - Certified Operator or Designee / Licensee or Designee</p>		<p><i>Youea Cayce</i></p>		<p>Date Signed  4/12/24</p>