

Date Correction Plan Due 10/6/2023	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Shining Stars Preschool Cc Ctr Llc		Provider Number / Facility ID Number 8000566508 / 001 - 1000221	
Address - Facility (Street, City, State, Zip Code) 3900 Cedar Ct Green Bay WI 54313		Telephone Number 920-865-3900	Date - Regulation Visit 9/12/2023
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
1	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff member D on the staff record checklist did not have documentation of completion of a current CPR certificate in the files.	Staff member will complete CPR training to become current.	10-6-23
2	251.055(1)(i) Person In Sole Charge Of Children - Minimum Age Description: The center assistant director left a staff member who was 17 years old alone with infants when she left the room for a short period of time.	Staff member does not work here anymore. Current staff were retrained on licensing rules pertaining to staffing.	10.2.23

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DCF-F-CFS0294-E (R.06/2011)

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3	251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair Description: The center staff reported seeing mice in the center. There were mouse droppings in a closet downstairs. Repeat violation: Previously cited on 6/24/2022	mice eradicated over three weeks ago. In process of cleaning storage areas and if mice droppings appear, exterminator will be called.	11.1.23	
4	251.06(2)(i) Deteriorating Paint Description: The center had an area in the infant room near the sink that had peeling paint.	Small area will be painted. Building will be inspected weekly for chipped paint in all rooms.	10.2.23	

NAME - Agency Worker

Jody Beyer

Date Issued

5/22/2023

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Rachel Clark

Date Signed

10.2.2023