

**Date Correction Plan Due**  
8/6/2025

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

**TO FILE A COMPLAINT CALL**  
262-446-7800

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

**Name - Certified Operator / Licensed Center**

**Provider Number / Facility ID Number**

Our Fathers. Luth Early Ch Dev Ctr

8000563948 / 001 - 220389

**Address - Facility (Street, City, State, Zip Code)**  
6025 S 27Th St Greenfield WI 532214804

**Telephone Number**  
414-282-9057

**Date - Regulation Visit**  
7/22/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.05(3)(gr)3.a. <b>Meal Prep Personnel - Training</b>  Description: Staff D, observed preparing lunch during the visit, does not have documentation of completion of at least 4 hours of training in kitchen sanitation, food handling, and nutrition prior to beginning work.	<i>ordered 3 books having staff write lessons in the kitchen take the course</i>	<i>8/21/25</i>	
2 251.06(3)(b)4. <b>Emergencies - Record Of Fire / Tornado Drills</b>  Description: Fire drills were not practiced or documented for June 2025.  Tornado drills were not practiced or documented for June 2025.	<i>After the visit I found in June records and we did July's 7/23/25</i>	<i>7/23/25</i>	

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3 251.06(4)(m)2. <b>Fire Alarms &amp; Smoke Detectors - Testing</b> Description: Fire alarm testing is not documented for June 2025.	After visit is recorded June dates	7/22/25	
4 251.06(9)(g)1.b. <b>Meal Preparation Staff - Clothing, Hair Restraints</b> Description: Staff D was observed not wearing a hair restraint while preparing lunch.	Took to staff about hair restraints when needed.	7/22/25	
5 251.07(6)(dn)4. <b>Medical Log - Reviewing Injury Records</b> Description: Injury records in the 4-year-old classroom medical log book are not reviewed and documented in the medical log book every 6 months. The last documented injury record review was on 1/2/25.	After visit we reviewed all the medical log books that were done for us on 7/1/25	7/22/25	
6 251.07(6)(f)5. <b>Medication Administration - As Labeled &amp; Authorized</b> Description: Methylphenidate medication for Child 1 being stored in the kitchen was given to the child on 7/1/25, 7/2/25, 7/3/25, 7/7/25, 7/9/25, 7/10/25, 7/11/25, 7/14/25, 7/15/25, and 7/16/25. The authorization to administer this medication ended on 6/30/25.	At fix-up on 7/22/25 had parent fill out new form and extended dates for 3 months	7/22/25	

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7 251.07(6)(f)6. <b>Current Authorizations For Medications On Premises</b>  Description: The authorization for a Methyphenidate medication being stored in the kitchen is not current. The authorization ended on 6/30/25.	Parents Discard out new form with new dates	7/22/25	

NAME - Agency Worker  
Daniel Noel

Date Issued  
7/22/2025

SIGNATURE - Certified Operator or Designee / Licensed or Designee



Date Signed

7/23/25