

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

**TO FILE A COMPLAINT CALL**  
262-446-7800

**Date Correction Plan Due**  
6/19/2024

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 251.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f). DCF 252.41(1)(L) and (2)(K). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

**Name - Certified Operator / Licensed Center** Our Fathers Luth Early Ch Dev Ctr **Provider Number / Facility ID Number** 8000563948 / 001 - 220389

**Address - Facility (Street, City, State, Zip Code)** 6025 S 27Th St Greenfield WI 532214804 **Telephone Number** 414-282-9057 **Date - Regulation Visit** 6/3/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.04(6)(b) <b>Current, Accurate Daily Attendance Record</b></p> <p>Description: The attendance record (also used for tracking) in the 5-6 year old classroom was not accurate, when on 06/03/24, 7 children were present in the classroom, however 8 children had arrival times documented on the attendance record.</p>	<p>Staff have been reminded of the importance of proper attendance keeping. To ensure that they are signing children in at arrival and signing them out at departure.</p>	<p>June 3, 2024</p>	
<p>2 251.055(1)(f) <b>Child Tracking Procedure</b></p> <p>Description: The center's child tracking procedure was not followed when on 06/03/24, 7 children were present in the 5-6 year old classroom, however 8 children were documented as present on the tracking record used for that classroom.</p>	<p>Staff have been reminded of our tracking procedure, counting students in their classroom and using a name to face technique to ensure all children are present in our care.</p>	<p>June 3, 2024</p>	

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<p>3</p> <p><b>251.06(2)(a) Potential Source Of Harm On Premises</b></p> <p>Description: There is a shed in front of the gate leading to the outdoor play space that is in disrepair. There are several large holes with sharp pieces of wood exposed, as well as nails sticking out of several beams on the shed. This shed is accessible to children as they enter and exit the outdoor play space.</p> <p>Repeat violation: Previously cited on 6/7/2023, 6/20/2022</p>	<p>The shed will be boarded up so no children will be able to access it. Until it can be properly repaired.</p>	<p>June 30, 2024</p>	
<p>4</p> <p><b>251.06(2)(i) Deteriorating Paint</b></p> <p>Description: There is flaking paint on the doorframes of a shed in front of the outdoor play space accessible to children as they enter and exit the outdoor play space.</p> <p>There is flaking paint on an instrument table in the outdoor play space which is accessible to children.</p>	<p>When the shed is repaired, the trim will also be repainted.</p> <p>The instrument table will be removed from the playground space until it can be repainted.</p>	<p>June 30, 2024</p>	

**NAME** - Agency Worker  
Daniel Noel

Date Issued  
6/4/2024

**SIGNATURE** - Certified Operator or Designee / Licensee or Designee

Date Signed

6/5/2024