

<b>Date Correction Plan Due</b> 11/18/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b>
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Sparkle Enterprize N Home Cc		<b>Provider Number / Facility ID Number</b> 7000 65097 / 001		
<b>Address - Facility (Street, City, State, Zip Code)</b> 3179 N 48Th St Milwaukee WI 532163341		<b>Telephone Number</b> 414-336-5930	<b>Date - Regulation Visit</b> 10/31/2024	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	202.08(1)(a)2. <b>Each Child Care Operator Shall Demonstrate That The Operator Is Free From Tuberculosis Prior To Initial Certification. Each Provider Shall Demonstrate That He Or She Is Free From Tuberculosis Prior To The Date The Provider Begins Working With Children In Care.</b>  Description: Staff B did not have documentation demonstrate that the operator is free from tuberculosis prior to begin working with children in care.	Staff B was tested on November 11, 2024, Results have been received, Negative. Results will be placed in her files and copy will be email to the certifier Lou Thao on 11/25/2024.	11/15/2024	

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2	<p>202.08(1)(b)2.  <b>Prior To Certification And Prior To Beginning To Work With Children Each Provider, Including Volunteers, Substitutes, And Emergency Back-Up Providers, Or Any Other Person Who Provides Care And Supervision For Children Under 5 Years Of Age Shall Complete Department-Approved Training On Shaken Baby Syndrome And Abusive Head Trauma And Appropriate Ways To Manage Crying, Fussing, Or Distraught Children.</b></p> <p>Description: Staff B did not have documentation of completing the Shaken Baby Syndrome And Abusive Head Trauma and Appropriate Ways To Manage Crying, Fussing, Or Distraught Children training on file.</p>	Staff b will be seeking out additional training that is required from the Early Educational Station and complete. A copy will be put in her files here a Sparkle Enterprize N Home Childcare service and another copy will be sent to the certifier.	01/31/2025	
3	<p>202.08(1)(b)3.a.  <b>Each Certified Child Care Operator And Each Provider Shall Comply With S. 48.651 And Complete Training Including At Least 2 Credits In Early Childhood Education Or A Non-Credit Course In Caring For Children That Is Approved By The Department.</b></p> <p>Description: The operator was not able to provide Staff B training during the visit.</p>	Staff b will be seeking out additional training that is required from the Early Educational Station and complete. A copy will be put in her files here a Sparkle Enterprize N Home Childcare service and another copy will be sent to the certifier.	01/31/2025	

<b>Name - Certified Operator / Licensed Center</b> Cheryl Johnson 12/09/2024		<b>Provider Number / Facility ID Number</b>		
Sparkle Enterprize N Home Cc		7000565097 / 001		

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4	<p>202.08(1)(b)3.b.  <b>Each Certified Child Care Operator And Each Provider Shall Comply With S. 48.651 And Complete A Non-Credit Course In Operating A Child Care Business That Is Approved By The Department Or A Course For Credit In Business Or Program Administration.</b></p> <p>Description: The operator was not able to provide Staff B training during the visit.</p>	Staff b will be seeking out additional training that is required. Early Educational Station and complete. A copy will be put in her files here at Sparkle Enterprize N Home Childcare service and another copy will be sent to the certifier.	01/31/2025	
5	<p>202.08(1)(b)3.c.  <b>Each Certified Operator And Each Provider Shall Comply With S. 48.651 And Complete Training In Child Abuse And Neglect Laws And Identifying, Documenting, And Reporting Child Abuse And Neglect.</b></p> <p>Description: The operator was not able to provide Staff B training during the visit.</p>	The provider Cheryl Johnson will be purchasing a Child abuse and Neglect booklet and questionnaire for Staff to complete. Once completed and graded, a copy of the results will place in Staff b files and a copy sent to certifier. Provider will purchase before 12/31/2024	01/31/2025	
6	<p>202.08(1)(b)4.d.  <b>A Substitute Shall Complete The Training Specified In Subd. 1. And 2. But Need Not Meet Requirements Under Subd. 3. Until The Substitute Has Worked For 240 Cumulative Hours.</b></p> <p>Description: Staff B did not complete the required trainings.</p>	Provider will purchase all required training that's specified in Subd. 1,2 and 3. Once Staff has completed training and hours a copy will be placed in staff B files and another copy sent to the certifier	02/28/2025	

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7	202.08(1)(b)5. <b>After Completion Of Preservice Training Under Subd 3., A Child Care Provider Shall Receive And Document Receiving At Least 5 Hours Of Qualifying Continuing Education Annually. Continuing Education Qualifies Under This Subdivision If It Covers Any Of The Topics Listed Under 202.08(1)(B)5. A. Through N.</b>  Description: Staff B did not complete 5 hours of qualifying continuing education annually.	Provider will contact 4cs for additional training, Staff b will complete the 5 hour training by 12/31/2025. Copies of the completed 5 hours of training will be place in Staff B files and a copy sent to certifier.	12/31/2025	
8	202.08(12)(c) <b>The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Developing A Written Contract That Specifies The Charge For Child Care And The Expected Frequency Of Payment For The Service. The Contract Shall Be Signed By The Operator And A Parent Or Guardian.</b>  Description: Child #3 was missing a written contract that specifies the charge for child care services and the expected frequency of payment that is signed by a parent or guardian and the operator.	Contract was explained and completed by Provider to parent	11/01/2025	

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9	<p>202.08(12)(f)1-4  <b>Prior To A Child's First Day Of Attendance For Any Child In Care, Obtaining Information On A Form Prescribed By The Department With Enrollment And Health History Information, Including All Of The Following:</b></p> <ol style="list-style-type: none"> <li>1. <b>The Parents' Home And Work Phone Numbers.</b></li> <li>2. <b>Health History, Including Information Relating To A Child's Special Health Care Needs And Emergency Care Plan.</b></li> <li>3. <b>The Parents' Signed Consent For Emergency Medical Care.</b></li> <li>4. <b>A Name And Number To Call If The Child Requires Emergency Medical Care.</b></li> </ol> <p>Description: Child #3 was missing the emergency contact information on the enrollment and health history information form</p> <p>Child #6 was missing the physician/medical facility information enrollment and health history information form</p>	<p>Parent has completed missing information for emergency contact information and physician/medical facility information enrollment and health history information form.</p>	11/01/202	
10	<p>202.08(12)(i)  <b>The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Informing The Parent In Writing Whether The Premises And Child Care Business Are Covered By A Child Care Liability Insurance Policy.</b></p> <p>Description: The operator did not inform the parents of child #8 in writing whether a child care liability insurance policy covers the premises and the child care business.</p>	<p>Parent has been informed of insurance status. Boxed has been checked off and copy placed in files</p>	11/01/2024	

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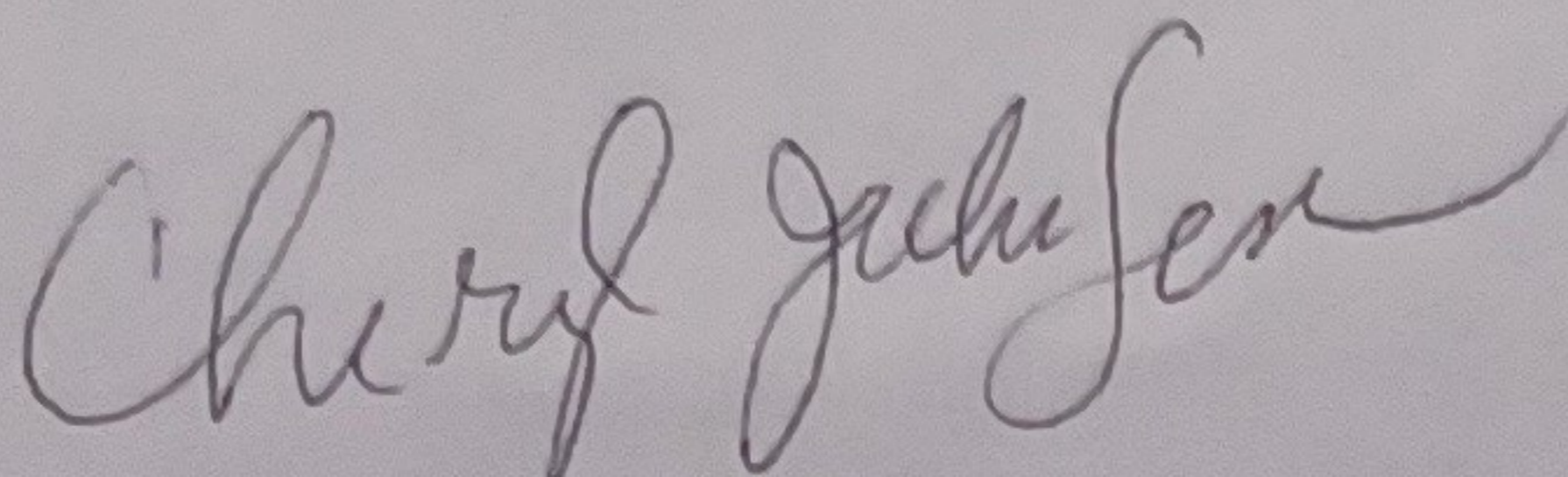
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11	<p>202.08(2)(c)  <b>The Indoor And Outdoor Areas Of The Home Shall Be Free Of Hazards. Potentially Dangerous Items And Materials Harmful To Children, Including Power Tools, Flammable Or Combustible Materials, Insecticides, Matches, Drugs And Any Articles Labeled Hazardous To Children Shall Be In Properly Marked Containers And Stored In Areas Inaccessible To Children.</b></p> <p>Description: The staircase had items that stated "keep out of reach of children" accessible to children.</p>	All items that are labeled as out of reach of children have been moved to a secure place. Also, the tenant upstairs has been notified not to leave anything out that's label keep out of reach of children on the staircase as well	10/31/2024	
12	<p>202.08(4m)(a)2.  <b>The Emergency Plan Under Subd. 1. Shall Be Reviewed Periodically And Practiced As Specified In The Plan.</b></p> <p>Description: The basement is used for tornado shelters and drills; however, the designated space that the operator stated was used for the tornado shelter and the drill needed to be cleared, and it was unsafe for shelter or Tornado drills to be practiced.</p>	The space that is designated for tornado shelters and drills have been cleaned and clear and now is safe for children. Provider will continue to maintain a clean, clear and safe space for tornado, shelter and drills	11/02/2024	

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13	<p>202.08(4m)(e)1.-5.  <b>An Operator Shall Ensure That Each Provider, Volunteer, Substitute, And Emergency Back-Up Provider, Receives An Orientation Before Beginning Work That Covers The Following:</b></p> <ol style="list-style-type: none"> <li>1. The Names And Ages Of Children In Care.</li> <li>2. A Review Of Children's Records, Including Parent And Emergency Contact Information.</li> <li>3. Specific Information Relating To A Child's Special Health Care Needs, Including Administration Of Medications, Disabilities, Allergies, Or Other Special Health Conditions.</li> <li>4. A Review Of The Operator's Plan For Responding To Emergencies.</li> <li>5. A Review Of This Chapter.</li> </ol> <p>Description: There was no orientation completed for Staff B on file.</p>	<p>Provider has completed orientation with Staff B. Provider will continue to update and keep Staff abreast of any changes, and on policy and procedures.</p>	10/31/2024	
14	<p>202.08(5)(l)  <b>The Certified Child Care Operator Shall Keep Current And Accurate Written Records Of The Daily Hours Of Attendance Of Each Child In Care, Including The Actual Arrival And Departure Time Times For Each Child. If Children Are Transported To Or From The Premises Or School By The Operator Or Another Provider On Behalf Of The Operator, The Daily Attendance Record Shall Include The Actual Time The Child Was Picked Up Or Dropped Off.</b></p> <p>Description: The attendance sheet was reviewed during the visit. The operator did not have accurate written records of the daily hours of attendance for children. Times sign in were written on the attendance sheets for children who were arriving later in the day.</p>	<p>The provider will make sure that she will not go ahead of herself when it comes to the attendance reports. Provider will make sure that every child is signed as they come in and signed out as they leave,</p>	10/31/2024	

NAME - Agency Worker  
Lou Thao

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Issued  
11/4/2024

Date Signed

12-09-2024

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15	202.08(5)(j) <b>The Operator Shall Maintain Documentation Of The Actual Hours That A Provider Who Is Not Also The Operator Has Worked.</b>  Description: Staff B was not signed in on the attendance sheet for today's visit or the week of 10/27/24-11/2/2024.	Provide will make sure all staff is signed in daily and have an signature to verify.	10/31/2024	