

Date Correction Plan Due
3/13/2024

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

The Aemilian Preschool Inc

7000563997 / 001 - 1001528

Address - Facility (Street, City, State, Zip Code)
5300 N 118Th Ct Milwaukee WI 532253084

Telephone Number
414-463-1641

Date - Regulation Visit
2/26/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.04(6)(a)6m. Child Record - Immunization History Description: Child 1 and Child 2 do not have documentation of an immunization history in the child record.</p>	<p>After switching to using an app for children's records, we realized it was not properly requesting immunization records for children. It has been corrected and the immunization records have been received from the parents and included in the child's file.</p>	<p>03/13/2024</p>	
<p>2 251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5 Description: Child 1 does not have documentation of an initial health examination within 3 months after Child 1 was admitted to the center.</p>	<p>Documentation of child's physical has been received from the parent and included in child's file. Reminders have been set up to send to parents to turn forms in on time.</p>	<p>3/13/2024</p>	

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3	<p>251.06(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: Staff B does not have documentation of a physical examination report within 30 days after Staff B was hired. Repeat violation: Previously cited on 8/2/2023, 1/17/2023</p>	<p>Documentation of physical examination will be placed in the faculty member's file. Reminders have been set up to send to new faculty members to turn forms in on time.</p>	04/15/2024	
4	<p>251.06(4)(a) Fire Extinguishers - Operable, Inspected, Labeled</p> <p>Description: An annual fire extinguisher inspection tag on the fire extinguisher in the kitchen is outdated and was last inspected August 2022.</p>	<p>The fire extinguisher has been inspected and tag has been updated.</p>	02/27/2024	
5	<p>251.06(9)(d)2.a. Food Storage - Dry Food</p> <p>Description: A box of opened corn starch in the kitchen, and a box of opened cereal in the Ows and Bluebirds room were observed not being stored in bags with zip-type closures or metal, glass or food grade plastic containers with tight-fitting covers. Repeat violation: Previously cited on 8/2/2023</p>	<p>Faculty members will be retrained at the next faculty meeting to store opened food properly in their classroom cabinets. Reminder signs have also been posted in the classroom cabinets.</p>	03/22/2024	

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<p>6 251.07(3)(f) Trampolines & Inflatable Bounce Surfaces Description: Inflatable bounce toys were observed in the large motor room during the visit accessible to children.</p>	Hippety Hop balls with handles have been removed.	2/26/2024	
<p>7 251.07(6)(i)2. Adult Handwashing Description: A staff member in the Robins Room was observed not washing their hands with soap and warm running water in-between diaper changes.</p>	Staff member was retrained on handwashing procedures and reminded about the handwashing instructions that are posted above the changing table.	2/26/2024	
<p>8 251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection Description: In the Robins room, a staff member was observed cleaning the diaper changing surface with a disinfectant solution, but not with soap and water after each use.</p>	Staff member was retrained on cleaning and disinfecting procedures and reminded about the diapering procedures posted above the changing table.	02/26/2024	

NAME - Agency Worker
Daniel Noel, Kristin Keck

Date Issued
2/27/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Colleen Belknap Colleen Belknap

Date Signed
3/13/2024