

Date Correction Plan Due 5/28/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Lakeshore Child Care Center Inc		Provider Number / Facility ID Number 7000558537 / 001 - 420029		
Address - Facility (Street, City, State, Zip Code) 3400 Division St Manitowoc WI 542205967		Telephone Number 920-682-6290	Date - Regulation Visit 5/5/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: On 5/5/26, upon review of staff member A's file there was no updated mandated reporter training documented in the file. Repeat violation: Previously cited on 2/18/2026, 7/3/2025	Director has reviewed all staff files and has made sure all required training is completed and up to date.	5/16/2026	
2	251.055(1)(a) Supervision Of Children Description: On 4/30/26, a childcare teacher left a 10 month old infant alone in a pack and play asleep for approximately two minutes and did not have sight or sound supervision during that time. Repeat violation: Previously cited on 7/21/2025	Policy and procedures have been discussed with all staff members regarding the supervision of children and the importance of using face to name practice before leaving a room is required for all staff. These situations are being monitored by Director and Program Coordinator daily. Employee at fault is no longer employed at the center	5/16/2026	

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			Verification Date

NAME - Agency Worker
Jessica Farah

Date Issued
5/14/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Samantha Jaeger

Date Signed
5/16/2026