

Date Correction Plan Due 11/11/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Lakeshore Child Care Center Inc		Provider Number / Facility ID Number 7000558537 / 001 - 420029		
Address - Facility (Street, City, State, Zip Code) 3400 Division St Manitowoc WI 542205967		Telephone Number 920-682-6290	Date - Regulation Visit 10/22/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills Description: On 10/22/25, upon review of emergency drills there was not one completed for the month of September 2025. Repeat violation: Previously cited on 7/3/2025	Director and Program Coordinator will set aside days each month to perform drills and have proper documentation each month. Along with the log posted in the office Director will hae a documentation written in her personal calendar so drills are not missed.	10/30/2025	
2	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: Upon review on 10/22/25, medical log and boo boo log books were last documented as being reviewed 12/12/24 for the 2 year old and 1 year old rooms of the center and 1/25 for boo-boo log book and 7/24 for the medication log book for the front of the center books. Repeat violation: Previously cited on 7/3/2025, 1/28/2025	Director reviewed medical log and boo boo 'books after the last visit and has a written reminder in her calendar for the next time these books need to be reviewed.	10/30/2025	

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NAME - Agency Worker
Jessica Farah

Date Issued
10/28/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Samantha Jaeger

Date Signed
11/17/2025