

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Creek Day School Inc		Provider Number / Facility ID Number 7000557927 / 001 - 120013	
Address - Facility (Street, City, State, Zip Code) 2509 McDivitt Rd Madison WI 53713		Telephone Number 608-271-1921	Date - Regulation Visit 10/25/2023
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
1	251.06(3)(b)2. Emergencies - Practice Written Plans Description: A fire drill was not practiced and documented for the month of September.	A fire drill planned date will be added to the monthly calendar to ensure monthly drills	11/14/2023
2	251.06(9)(g)1.b. Meal Preparation Staff - Clothing, Hair Restraints Description: The staff in charge of meal preparation was not wearing an effective hair restraint such as a hair net or cap. Repeat violation: Previously cited on 4/6/2022	The kitchen staff will be instructed to wear a hair net daily. Extra hair coverings will be available. The director will monitor for compliance daily.	11/14/2023

NAME - Agency Worker
Jenny Capener

Date Issued
11/13/2023

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Jenny Capener
11/14/2023