

Date Correction Plan Due 6/26/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Elm Grove Presch And Child Care Ctr		Provider Number / Facility ID Number 6000558906 / 004 - 1016004		
Address - Facility (Street, City, State, Zip Code) 750 Wall St Elm Grove WI 53122639		Telephone Number 262-786-9495	Date - Regulation Visit 6/1/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(a) Supervision Of Children Description: A 20-month-old child was not within sight and sound supervision of a child care worker to guide the child's behavior and activities, prevent harm, and ensure safety on May 21, 2026. Center self-reported a child was left outside on the playground for four minutes before being reunited with staff.	Staff was immediately re-trained on proper counting and tracking procedures both that day (5/21/26) and at our next staff meeting. Emphasis was put on counting all children throughout the day (not just during transitions), and using our clothespin system to track each child.	5/21/26 and 6/9/26	
2	251.055(1)(f) Child Tracking Procedure Description: The implemented tracking procedure failed when a 20-month-old child was left outside for four minutes.	See above. Child tracking procedure was re-taught to all staff so that this does not happen again. All staff was also retrained in counting their children.	5/21/26 and 6/9/26	

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750 Wall St Elm Grove WI 531222639		262-786-9495	6/1/2026	
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3	<p>251.06(11)(b)7. Outdoor Play Space - Enclosure</p> <p>Description: The outdoor play space lacked a complete enclosure without gaps larger than four inches, at the time of licensing visit. Gaps were noted along the bottom of the fencing unit, throughout the play space. The enclosure was also noted as less than four feet in areas.</p> <p>Repeat violation: Previously cited on 1/12/2026</p>	<p>Temporary steps were taken while we wait for fencing company to come out. Fencing company appt took place on 5/28/26. New fence construction is taking place in July 2026. Temporary steps include taller fence piece installed, lawn soil + grass seed planted, woodchips installed, and wood planks installed.</p>	<p>6/15/26 and 7/2026</p>	
4	<p>251.06(4)(d) Exits & Passageways - Unobstructed, Minimum Width</p> <p>Description: Exits and passageways were not maintained with a minimum width and unobstructed at the time of licensing visit. Playmats, blocks, and other toys were located in front of the infant room exit door. Items were moved during visit.</p>	<p>Items were moved during visit.</p>	<p>6/1/26</p>	
5	<p>251.09(1)(c) Infant & Toddler - Documenting Changes In Development</p> <p>Description: Infant intake forms lacked documentation of changes in development. Forms noted a date of 4/26, however, forms lacked any actual written updates. A form noted the child would be starting foods in February, nothing additional was documented. Staff stated child has been eating foods for awhile.</p>	<p>Forms had been updated, but more detail will be added and will be properly dated. Staff was trained on this immediately</p>	<p>6/1/26 and 6/2/26</p>	

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NAME - Agency Worker
 Kayla Sands

Date Issued
 6/12/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

[Handwritten Signature]

Date Signed
 6/16/26