

<b>Date Correction Plan Due</b> 3/21/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b>		<b>Provider Number / Facility ID Number</b>	
Faith Of A Child Learning Center		5000572825 / 001 - 1005022	
<b>Address - Facility (Street, City, State, Zip Code)</b>		<b>Telephone Number</b>	<b>Date - Regulation Visit</b>
1745 Ohio St Oshkosh WI 54902		920-303-9406	3/4/2024
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>
1	251.04(6)(a)1. <b>Child Record - Enrollment Information</b>  Description: One child did not have his physician info listed on the enrollment form - see checklist.	<i>Talk to Parent and see if they have a physician if so Put it on line/ enrollment form</i>	<i>3/12/24</i>
2	251.04(6)(a)6m. <b>Child Record - Immunization History</b>  Description: One child did not have their immunization history in their file after 30 days of enrollment - see checklist.	<i>Get Parent to get this to me immediately</i>	<i>3/12/24</i>

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b>  Description: One staff member member did not have a physical in her file after 30 days of employment - see checklist.  Repeat violation: Previously cited on 8/17/2023	Talk to staff member to get one or turn past physical immediately	3/12/24	
4	251.05(2)(a)7. <b>Staff Record - Continuing Education</b>  Description: Two staff members did not have their 15 hours of continuing education documented for 2023	Talk to staff see if it was forgotten and or not recorded. If not will need 30 hours continuing Ed for 2024	3/15/24	
5	251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b>  Description: Two staff members did not have CPR training completed within 3 months of hire - see checklist.  Repeat violation: Previously cited on 8/17/2023	They are signed up to take CPR March 9th	3/9/24	
6	251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description: Six staff members did not have child abuse and neglect training documented in their files - see checklist.	We will be doing this at our next staff meeting together	3/19/24	

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7	251.05(4)(a) <b>Staff Orientation - Develop, Implement, Document</b>  Description: One staff member did not have an orientation documented within her first week of employment - see checklist.	We completed it together that afternoon (naptime)	3/4/24
8	251.09(1)(c) <b>Infant &amp; Toddler - Documenting Changes In Development</b>  Description: One intake in the infant room was not documented once every 3 months. Last updated in September 2023 - see checklist.  Repeat violation: Previously cited on 8/17/2023, 3/14/2023	was done that day soon as parent picked up	3/4/24

NAME - Agency Worker  
Jill Kellner

*Kaw Lee Wes*

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Issued  
3/7/2024

3/8/24

Date Signed