

Date Correction Plan Due 3/31/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Red Cliff Early Childhood Center		Provider Number / Facility ID Number 5000567415 / 001 - 1001623		
Address - Facility (Street, City, State, Zip Code) 89830 Tiny Tot Dr Bayfield WI 54814		Telephone Number 715-779-5030	Date - Regulation Visit 3/13/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff F did not have on file a completed staff health report. Repeat violation: Previously cited on 10/18/2023, 4/26/2023	Employee has made an appointment for work physical. To help ensure this is not missed in the future, the staff health report will be added to the new employee checklist. Supervisors will also add to their calendar to follow up two weeks after each employee's first day of employment for all new staff members.	April 1, 2025	
2	251.05(3)(g)2. Assistant Child Care Teacher - Qualifications Description: Staff F has worked at the center more than 6 months and did not have an educational qualifications on file.	Staff member is enrolled in a CDA course. All new staff that do not have a minimum of a CDA upon hire or are not enrolled in higher education will be required to enroll in a CDA course within the first 3 months of employment. They will also have to complete Introduction to Child Care or it's equivalent within the first 6 months of employment.		

NAME - Agency Worker
Bonnie Davis

Date Issued
3/17/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
3/19/2025