

Date Correction Plan Due 10/8/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Red Cliff Early Childhood Center		Provider Number / Facility ID Number 5000567415 / 001 - 1001623		
Address - Facility (Street, City, State, Zip Code) 89830 Tiny Tot Dr Bayfield WI 54814		Telephone Number 715-779-5030	Date - Regulation Visit 9/19/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(L)1.b. Department Notices Posted Description: The warning letter dated 5-10-2024 was not posted at the center.	All management staff have been notified that any official documentation regarding State of Wisconsin licensure must be posted on front bulletin board.	October 4, 2024	
2	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Staff in the Makwa room (classroom #3) had not documented days and hours worked on 9-16-24, 9-17-24, 9-18-24 and 9-19-24.	Staff in the classroom have been spoken to about the missing documentation. All staff at the ECC have been reminded that it is required that all staff who are counted in the classroom ratio must sign in and out each time they enter and leave the room.	October 4, 2024	

NAME - Agency Worker
Bonnie Davis

Date Issued
9/24/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

10-3-24