

<b>Date Correction Plan Due</b> 5/7/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 715-930-1148
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Hastings Ymca-Malone Elementary		<b>Provider Number / Facility ID Number</b> 5000557245 / 023 - 2004098		
<b>Address - Facility (Street, City, State, Zip Code)</b> 505 Campbell St N Prescott WI 540211073		<b>Telephone Number</b> 612-806-3716	<b>Date - Regulation Visit</b> 2/8/2024	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	<p>251.05(2)(a) <b>Staff Record - Maintenance &amp; Availability</b></p> <p>Description: The licensee did not maintain a file on each employee that was available for examination by the licensing representative at the center for Staff B or C.</p> <p>Repeat violation: Previously cited on 6/3/2022</p>	<p>Staff B file was kept at an off-site location and has since been returned to site.</p> <p>Staff C (substitute) will not be scheduled until their file is complete.</p>	4/26/24	
2	<p>251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b></p> <p>Description: Staff A's file was missing a report on a physical examination that was completed not more than 12 months prior to nor more than 30 days after the person was hired. The report shall indicate that the person is free from illnesses detrimental to children, and that the person is physically able to work with young children. The report on file only indicated the person is free from tuberculosis.</p>	<p>Staff A completed her physical exam requirement on 10/13/2023 and a copy is now in their file on-site.</p>	4/26/24	

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3	251.055(1)(a) <b>Supervision Of Children</b>  Description: The center self-reported that on 02/06/24, each child was not supervised by a child care worker who is within the sight and sound of the children to guide the children's behavior and activities, prevent harm, and ensure safety, when a six-years-old child jumped off the slide and landed on his right wrist, causing it to break. Neither staff witnessed the incident. Another child told staff who then attended to the child.	We will limit access to and designate outdoor play spaces to better maintain and support all children to be within sight and sound of YMCA staff.	4/26/24	

**NAME - Agency Worker**  
April Callihan

**Date Issued**  
4/23/2024

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**

4-26-24