

Date Correction Plan Due 1/2/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Wildcat Early Learning Center		3000557023 / 004 - 2001270		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
218 E Maple St Edgar WI 544269085		715-352-2336	8/15/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(3)(jm) Report - Prohibited Actions Description: The center did not report prohibited actions toward a child within 24 hours of it happening.	<i>Any future prohibited actions will be reported to licensing within 24 hours</i>	<i>12/22/25</i>	
2	251.04(4)(a)2.e. Parent Notification - Inappropriate Child Guidance Description: The parent was not notified immediately if inappropriate child guidance.	<i>If there is any future in appropriate guidance, it will be reported to the parent immediately</i>	<i>12/22/25</i>	

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3	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Teacher A did not document hours worked on 8-1-25 and 8-4-25.	Staff were trained again on signing in and out of rooms.	9/18/2025
4	251.07(2)(e)1. Prohibited Actions - Corporal Punishment Description: On 8-1-25, Staff A slapped child 1. On 8-4-25, Staff A tripped child 1 causing the child to scrape her chin and chip a tooth.	Staff member was terminated. Staff were trained on how to handle behaviors and mandated reporting. We also went over what are not acceptable actions.	9/18/2025
5	251.07(5)(b)5. Eating Surfaces - Cleaned, Sanitized Description: Per observation on 8-15-25 the tables were not cleaned and sanitized after breakfast.	Staff were reminding that tables must be wiped. Tables will be wiped following meals.	8/15/2025

NAME - Agency Worker
Bonnie Davis, Brooke Lampe

Date Issued
12/19/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Mindy S. Heiden

Date Signed

12/22/2025