

Date Correction Plan Due 7/13/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Head Start - Dolores K Boyd Center		Provider Number / Facility ID Number 3000556493 / 003 - 420041		
Address - Facility (Street, City, State, Zip Code) N733 Headstart Rd Keshena WI 54135		Telephone Number 715-799-3384	Date - Regulation Visit 3/31/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.07(2)(b) Policy - Child Guidance Description: On 03/25/2026, staff did not follow child guidance policy. Staff were observed yelling at children, aggressively removing toys and not comforting children when having difficulties.	The staff member in question was removed from the center that day as she does not align with the policies and procedures or our program. Staff will receive and continue training in trauma informed care and challenging behavior response thru the Office of Head Start and DCF. Cameras will be watched more frequently as well	Preservice 9/1/26	

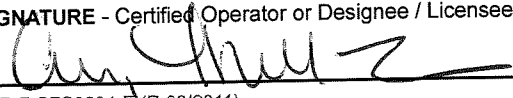
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N733 Headstart Rd Keshena WI 54135		715-799-3384	3/31/2026	
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2	<p>251.07(2)(e) Child Guidance - Prohibited Actions</p> <p>Description: On 03/25/2026, staff were observed using inappropriate physical handling of children. A staff member was observed pulling three different children by the arm in an attempt to relocate them within the room. The staff was also observed dragging a child to a time-out chair and forcefully placing the child into the chair.</p> <p>On 03/25/2026, in the same classroom, a second staff member was observed pulling a child by the arm. The child began kicking, and while the child was kicking, the staff member attempted to remove the child's shoe, resulting in the child being lifted off the ground by one leg.</p>	<p>The staff members in question was removed from the center that day as she does not align with the policies and procedures of our program. Staff will receive and continue training in trauma informed care and challenging behavior response thru the Office of Head Start and DCF. Staff has signed policies that they understand that this behavior warrants termination.</p>	<p>Currently 6/29/2026 to Preservice 9/1/2026</p>	
3	<p>251.07(2)(e)2. Prohibited Actions - Verbal</p> <p>Description: On 03/25/2026, a staff member was observed engaging in inappropriate verbal interactions with children. The staff member made statements to a child including, "She don't want you, that is why she left you" in reference to the child's guardian at drop-off. The staff member was also observed stating to a child, "Get away from me, I don't like you by me."</p>	<p>This staff member in question was removed from the center that day as she does not align with the policies and procedures of our program. Staff will receive and continue training in trauma informed care and challenging behavior responses thru the Office of Head Start and DCF. Management will monitor cameras closer and more frequently.</p>	<p>Currently 6/29/2026 to Preservice 9/1/2026</p>	

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4	251.07(6)(i)2. Adult Handwashing Description: On 03/25/2026, it was observed staff did not follow proper handwashing procedures, as they failed to wash their hands before and after diapering three separate children.	Staff will be reminded of policy regulations 251.07 (6) as they must wash thier hands with soap and warm running water before handling food before and after assisting with toileting and diapering.	Preservice/monthly 9/1/26

NAME - Agency Worker
Amie Bodart

Date Issued
6/29/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

6-29-26