

<b>Date Correction Plan Due</b> 12/26/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

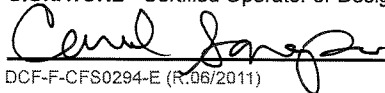
**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b>		<b>Provider Number / Facility ID Number</b>		
Head Start - Dolores K Boyd Center		3000556493 / 003 - 420041		
<b>Address - Facility (Street, City, State, Zip Code)</b>		<b>Telephone Number</b>	<b>Date - Regulation Visit</b>	
N733 Head Start Rd Keshena WI 54135		715-799-3384	10/30/2024	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.07(2)(c)3. <b>Time Out - Time</b>  Description: On October 18, the center self-reported that a 3-year-old child was put in time-out for 35 minutes. Based on video review, it was found that a 3-year-old child was brought to sit down by the cubbies but was not forced to stay. The child got up on their own 35 minutes later.	Teachers were given the Code of Conduct form regarding child guidance and supervision. Each teacher signed the form and a copy was sent to QHS. With Going Forward Active Supervision and Child guidance will be monitored and observed closely.	Feb 14, 2025	

**NAME - Agency Worker**  
Gina Linssen

Date Issued  
12/12/2024

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**



Date Signed

2/27/25