

Date Correction Plan Due 7/12/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.


<b>Name - Certified Operator / Licensed Center</b>		<b>Provider Number / Facility ID Number</b>		
Head Start - Dolores K Boyd Center		3000556493 / 003 - 420041		
<b>Address - Facility (Street, City, State, Zip Code)</b>		<b>Telephone Number</b>	<b>Date - Regulation Visit</b>	
N733 Head Start Rd Keshena WI 54135		715-799-3384	5/17/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)2. <b>Staff Record - Completed Background Check</b>  Description: One staff member who was working at the center failed to have a completed FBI fingerprint background check.	Staff member was in another work program. Staff member was given another non-childcare facility to work at.	5-20-24	
2	251.09(1)(L) <b>Infant &amp; Toddler - Soft Materials In Cribs</b>  Description: Based on observation, one infant under one year of age was sleeping with blankets in their crib in Room #2.  Repeat violation: Previously cited on 1/17/2024	Held a meeting with all working Early Head Start teachers, discussing and training on the repeat blanket in cribs issue.	5-21-24	

**NAME - Agency Worker**  
Gina Linssen

**Date Issued**  
6/28/2024

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**

 (Shay Sanapaw)

9-27-24