

Date Correction Plan Due 9/18/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Sherman Elementary-Sacc		Provider Number / Facility ID Number 3000556383 / 001 - 100063		
Address - Facility (Street, City, State, Zip Code) 3110 W Vine St Eau Claire WI 54703		Telephone Number 715-832-3039	Date - Regulation Visit 7/22/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: The parent authorization form for medication must include start and end dates for the length of the authorization. One child's parent authorization form for medication was missing start and end dates for the length of the authorization.	The med form was corrected and confirmed as accurate Staff were re-trained on proper medication protocols	7 . 2 3 . 2 5	
2	251.07(6)(f)1.b. Medication Administration - Containers & Labeling Description: Medication must be in the original container and labeled with the child's name and the label includes the dosage and directions for administration. One child's medication was not in the original container and had no label indicating the dosage and directions for administration.	Medication was returned and we recieved the updated medication in the original container Staff were re-trained on proper medication protocols	7 . 2 3 . 2 5	

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3	251.07(6)(f)5. Medication Administration - As Labeled & Authorized Description: There were two expired inhalers in the med box for two children. Staff must follow the directions on the label of any medication and can't administer expired medication to a child even if the parent authorizes them to do so. In addition, The center had an authorization form from a parent for one child's over the counter medication which the label states the medication is not recommended for children under the age of 12. This child was under the age of 12. The center can only administer medication as directed on the label, even if the parent authorizes the center to do so.	The expired inhalers were returned back to the families. Medication was returned and family was made aware of the medication needing to be of age Staff were re-trained on proper medication protocols	7.24.25
4	251.07(6)(f)6. Current Authorizations For Medications On Premises Description: The center did not have a current parent authorization form for one child's over-the-counter medication. A current medical authorization from the parent is required when medication is kept on the daycare premises.	family provided the authorization form the day of the visit. No medication was provided prior to Staff were re-trained on proper medication protocols	7 . 2 4 . 2 5

NAME - Agency Worker
Jennifer Stubbe

Date Issued
9/4/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Tyler Papierniak

Date Signed
9.30.25