

Date Correction Plan Due 3/10/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Sherman Elementary-Sacc		Provider Number / Facility ID Number 3000556383 / 001 - 1000063		
Address - Facility (Street, City, State, Zip Code) 3110 W Vine St Eau Claire WI 54703		Telephone Number 715-832-3039	Date - Regulation Visit 12/11/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)4.b. Staff Record - Registry Certificate - School Age Programs Description: Staff A and B were missing a certificate from the Wisconsin Registry in their file. Per rule, school-age program leaders who have been in the position for 6 months are required to have documentation of this in their file.	We are working with Staff A and the Registry on which documentation they need to remove any deficiencies. All necessary information will be filed no later than 3.21.25 Staff B is no longer employed	3 . 2 1 . 2 5	
2	251.094(4)(b)2. School-Age Program Leader - High School Or Equivalent Description: Staff A and B, both school-age program leaders, did not have documentation of a high school diploma or its equivalent in their staff record file.	We are working with Staff A and the Registry on which documentation they need to remove any deficiencies. All necessary information will be filed no later than 3.21.25 Staff B is no longer employed	3 . 2 1 . 2 5	

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NAME - Agency Worker
Jennifer Stubbe

Date Issued
2/24/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Tyler Papierniak

Date Signed
3.10.25