DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 8/10/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	TO FILE A COMPLAINT CALL 262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Quad Care - Sussex		**Provider Number / Facility ID Number** 2000558502 / 003 - 225179	
Address - Facility (Street, City, State, Zip Code) N61w23044 Harrys Way Sussex WI 530893995	**Telephone Number** 414-566-2170	**Date - Regulation Visit** 7/1/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(f) **Child Tracking Procedure** Description: the tracking form in the infant room was not correct when there was 9 children on the form but only 7 children present in the room. Repeat violation: Previously cited on 2/17/2026, 9/4/2025	Effective 7/3/26 separate tracking forms have been utilized for each side (kitten 1 and kitten 2). Rosters are updated accordingly for any child movement to/from rooms. Staff trained on updated procedure 7/3/26	Completed 7/3/26	
2	251.06(2)(gm) **Premises - Well Drained, Clean, In Good Repair** Description: There was a toilet that was out of order but still accessible to children. There was a light switch in the bathroom that was cracked and had sharp edges.	Maintenance fixed toilet and switch	Completed 7/6/26	

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3	251.09(3)(a)2. **Infant & Toddler - Food & Formula Brought From Home** Description: There was a can of infant □puffs□ that were open and not dated to ensure freshness.	Talked with staff about labeling items if parents forget. Reminder email sent out to parents on 8/11/26	8/11/26	

NAME - Agency Worker
Rhonda Brueggemann, Katrina Tarantino

Date Issued
7/27/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
EM Wallner

Date Signed
8/12/26