

Date Correction Plan Due 3/7/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Stepping Stones Child Care Inc		Provider Number / Facility ID Number 1000574731 / 001 - 1006337	
Address - Facility (Street, City, State, Zip Code) 466 Collette Ave Green Bay WI 543044833		Telephone Number 920-431-0838	Date - Regulation Visit 2/13/2025
	Correction Plan	Expected Completion Date	Verification Date
<p>1</p> <p>251.05(2)(a)6. Staff Record - Days & Hours Worked</p> <p>Description: Staff are not documenting in which classroom they are signed into and when they are included in the staff-to-child ratio.</p>	<p>• Creating a teacher sign-in form</p> <p>• teacher's getting used to new form</p>	<p>2/13/25</p> <p>2/24 (new one)</p> <p>3/14/25</p>	
<p>2</p> <p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: One of two staff records reviewed did not have documentation of current CPR training on file within 3 months of hire.</p>	<p>Sign Staff member up for CPR</p>	<p>2/24/25</p>	

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466 Collette Ave Green Bay WI 543044833		920-431-0838	2/13/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: One of two staff records reviewed did not have documentation of current biennial child abuse and neglect training on file.	Staff completed Mandated Reporter Training	2/21/25	
4	251.09(1)(L) Infant & Toddler - Soft Materials In Cribs Description: During a monitoring visit on 02/13/2025, Licensing Specialist observed 4 children under the age of 1 sleeping in cribs swaddled with blankets, and 1 child under the age of 1 sleeping in a crib with a loose blanket underneath them. Repeat violation: Previously cited on 6/21/2023	All staff will be watching a Safe Sleep video as a reminder + directors are doing more checks	3/21/25	

NAME - Agency Worker
Erin Taylor

Date Issued
2/21/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Candice Thomas

Date Signed

2/24/25