Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
9/7/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Wctc Child Development Ctr And Lab	1000558901 / 002 - 1015715

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
800 Main St Pewaukee WI 530724601	262-691-5220	8/12/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(cm) **Child Abuse & Neglect - Biennial Training** Description: Staff C does not have documentation of training in Child Abuse and Neglect. Repeat violation: Previously cited on 3/11/2025	Staff C completed the training.	8/21/2026	
2	251.07(6)(dm)2. **Medical Log - Pages & Entries** Description: One of the medical log books reviewed did not have all of the pages numbered. Repeat violation: Previously cited on 12/2/2025, 3/11/2025	Medical log has been updated to include written page numbers on each page of the log.	8/21/2026	

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	Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
3	251.07(6)(dm)4. **Medical Log - Reviewing Injury Records** Description: One of the medical log books has not been reviewed in the last 6 months for injuries. It was last reviewed in September 2025.	Director will review medical log effective 8/26/2026 and every 6-months hereafter.	8/26/2026	

NAME - Agency Worker
Sara Cooney, Kristin Lange

Date Issued
8/24/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Lauren Holtz

Date Signed
8/25/2026