

Date Correction Plan Due 7/9/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Wctc Child Development Ctr And Lab		Provider Number / Facility ID Number 1000558901 / 002 - 1015715		
Address - Facility (Street, City, State, Zip Code) 800 Main St Pewaukee WI 530724601		Telephone Number 262-691-5220	Date - Regulation Visit 6/19/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: The file for Staff C did not have documentation of up-to-date CPR training upon review. Previous training expired as of February 2024. Repeat violation: Previously cited on 11/17/2023, 11/15/2022	Staff C was given one week to complete CPR training Moving forward, all staff will receive advance notice of CPR expiration by administrative staff. All staff will be required to complete training PRIOR to expiration date of current training.	6/28/2024	
2	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff C did not have documentation of up-to-date training in child abuse and neglect prevention. Previous training expired in November 2022. Repeat violation: Previously cited on 11/17/2023	Staff C was given one week to complete Child Abuse & Neglect training Moving forward, all staff will receive advance notice of CAN expiration by administrative staff. All staff will be required to complete training PRIOR to expiration date of current training.	6/28/2024	

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3	251.05(4)(c)1. Continuing Education Requirement - Full Time Staff Description: Staff C did not complete 15 hours of continuing education during the past year. Eight hours of training was documented.	Staff C will be registering and completing WI Registry certified trainings to satisfy the remainder of continuing education hours. WCTC CDC tracks continuing education hours in alignment with our academic year (August-July). All staff will meet their continuing education requirements by July 31 of each year.	7/31/2024

NAME - Agency Worker
Sarah Stormont, Allison Nyren

Date Issued
6/25/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Lauren Holtz

Date Signed
6/25/2024