Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
11/19/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Little Future Scholars	0000592620 / 001 - 2007776

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
9509 W Melvina St Milwaukee WI 532222540	414-323-9298	10/22/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(6)(a)4.a. **Child Record - Physical Exam - Under 2** Description: The file for Child 1 lacked documentation of a child health report upon licensing review.	The parent was experiencing bereavement and found returning to the doctor's office emotionally difficult. This was discussed during the visit. After I explained the need for the updated health report, she promptly obtained it, and it was submitted that same day. I will track health-report due dates, give advance reminders, and follow up on missing records.	11/03/2026	
2	250.04(6)(b) **Current, Accurate Daily Attendance Record** Description: No attendance was present or available for review during licensing visit. Staff stated licensee took the attendance records.	I had taken the attendance records to the new center, believing I was meeting with the licensor there. We discussed the misunderstanding. I will keep current, accurate attendance records at the licensed family child care location during operating hours and ensure staff can access them for licensing review. Copies will be used when needed elsewhere.	11/03/2026	

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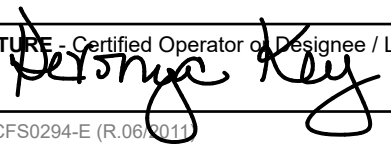
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	250.08(4)(c)1. **Driver Record - Obtain & Review** Description: Licensee lacked documentation of an annual driver record being obtained and reviewed, at the time of licensing visit. The last record was obtained February 2025.	I submitted a copy of my updated driver's record promptly after receiving the licensor's email. I will obtain and review an updated record annually, document the review, and keep the record in my staff file. An annual reminder has been established to help prevent a missed renewal.	11/03/2026	
4	250.09(1)(c)4. **Infant & Toddler - Soft Materials In Cribs** Description: A child under the age of two was observed sleeping with an untucked blanket upon licensing arrival, the blanket was removed during visit.	A staff member gave the child a favorite blanket brought from home. The blanket was removed immediately during the visit. I will review the cited crib-bedding requirement with all staff and check each child's sleep space before sleep and during supervision to ensure bedding complies with the rule.	11/03/2026	

NAME - Agency Worker
Kayla Sands

Date Issued
11/3/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
11/03/2026