DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
10/16/2026		608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Middleton Early Childhood Center	8000592298 / 001 - 2007487

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
5219 Century Ave Middleton WI 535622052	608-333-1503	9/29/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(gr)3.a. **Meal Prep Personnel - Training** Description: The Kitchen helper did not complete at least 4 hours of training in kitchen sanitation, food handling, and nutrition prior to beginning work.	The Kitchen Staff member's digital file with the Kitchen sanitation course they took prior was not copied in his file. We copied + placed it in his file and ordered a new Course for this year.	10/1/26	
2	251.06(4)(a) **Fire Extinguishers - Operable, Inspected, Labeled** Description: A fire extinguisher was not operable when the pressure gauge showed extinguisher was undercharged.	The extinguisher was inspected in San. We had it reinspected + Changed to a new one tank 10/2/26.	10/2/26	

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Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
3 251.07(4)(e) **Naps Or Rest Periods - Bedding Maintenance, Storage, Cleanliness** Description: Children's mats were not storage in a sanitary manner when Licensor observed how children stepped on a child's mat to reach out the paper towel to dry their hands.	The staff members were retrained on center policy + licensing regarding proper procedures for nap mat placement, Including Storage + timing for mats to be out in classroom.	10/7/26 10/6/26 10/5/26	

NAME - Agency Worker
Luzdarys Marquez

Date Issued
10/2/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
10/5/26