

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Elise's Busy Little Minds		3000591843 / 001		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
3177 N 42Nd St Milwaukee WI 532163501		414-514-1351	7/9/2025	
Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
16	<p>202.08(12)(k) The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Notifying The Parent In Advance Of The Date, Time, And Destination Of A Field Trip That Is Not Considered Part Of The Regularly Scheduled Program.</p> <p>Description: The operator stated that she has taken the child care children on field trips. There was no permission slips in the children's file.</p>	<p>All children field trip slips must be signed and placed in each child's file</p>	8/5/25	
17	<p>202.08(15)(a) An Operator Shall Ensure That Persons Having Access To Children's Records Do Not Discuss Or Disclose Personal Information Regarding The Children And Facts Learned About The Children And Their Relatives.</p> <p>Description: Children's information on their food allergies were posted on the fridge visible for others and was not display in a confidential way.</p>	<p>Information about all children food allergies must remain confidential at all times</p>	8/5/25	
18	<p>202.08(2)(a)1 All Exits Shall Be Clear Of Obstruction.</p> <p>Description: The second exit for the backyard had items obstructing the exit.</p>	<p>All exit should stay clear at all times during Daycare hours</p>	8/5/25	

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19	<p>202.08(2)(am)1. A One-Unit Or Two-Unit Residential Building Shall Have A Functional Carbon Monoxide Detector Installed In The Basement And On Each Level Of The Building, Excluding The Garage And Attic, In Accordance With The Requirements Of S. 101.647, Stats.</p> <p>Description: The basement did not have a carbon monoxide detector.</p>	<p>place a carbon monoxide detector in the basement</p>	<p>8/5/25</p>	
20	<p>202.08(2)(ar) The Home Shall Have A Functional Smoke Detector On Each Floor Level In Accordance With The Requirements Of S. 101.645, Stats.</p> <p>Description: The basement did not have a smoke detector</p>	<p>place a smoke detector in the basement</p>	<p>8/5/25</p>	
21	<p>202.08(2)(c) The Indoor And Outdoor Areas Of The Home Shall Be Free Of Hazards. Potentially Dangerous Items And Materials Harmful To Children, Including Power Tools, Flammable Or Combustible Materials, Insecticides, Matches, Drugs And Any Articles Labeled Hazardous To Children Shall Be In Properly Marked Containers And Stored In Areas Inaccessible To Children.</p> <p>Description: Fragrance plug was accessible to children in the kitchen.</p>	<p>All plug out lets should remain covered during Daycare hours at all Times</p>	<p>8/5/25</p>	

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22	<p>202.08(2)(g) Bathrooms, Including Toilets, Sinks, And Potty Chairs, Shall Be Clean And In Good Working Condition. Soap, Toilet Paper, Towels, And A Waste Paper Container Shall Be Provided In The Bathroom And Shall Be Accessible To Children.</p> <p>Description: There were no paper towels for children to use during the visit.</p>	Always make sure to place paper towels in restroom when I run out	8/5/25	
23	<p>202.08(4)(a)1. For Each Child Under 2 Years Of Age, A Report Of A Physical Examination Conducted Not More Than 6 Months Prior To Nor Later Than 3 Months After The Child Is Admitted, And A Follow-Up Health Examination At Least Once Every 6 Months Thereafter.</p> <p>Description: Child#1 was missing an Physical Examination and a follow up health examination on file.</p>	Make sure child #1 has the missing documents in their file	8/5/25	
24	<p>202.08(4)(e) The Certified Child Care Operator Shall Have On File For Each Child In Care A Record Of The Child's Immunization History To Document Compliance With S. 252.04, Stats., And Ch. Dhs 144.</p> <p>Description: Child #5 was missing immunization history record on file.</p>	place child #5 immunization record in their file	8/5/25	

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25	<p>202.08(4)(i) A Provider Shall Change A Child's Wet Or Soiled Clothing Or Diapers Promptly From An Available Supply Of Clean Clothing Or Diapers. The Child's Diaper Shall Be Changed On An Easily Cleanable Surface That Is Cleaned With Soap And Water And A Disinfectant Solution After Each Use. The Disinfectant Solution Shall Be Registered With The U.S. Environmental Protection Agency As A Disinfectant And Have Instructions For Use As A Disinfectant On The Label. The Solution Shall Be Prepared And Applied As Indicated On The Label.</p> <p>Description: Per the operator's description, the correct 2-step method was not used to clean and disinfect the diapering surface.</p>	<p>The correct 2-step is to clean with soap water and then disinfect with bleach water.</p>	<p>8/5/25</p>

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26	<p>202.08(4m)(a)1. An Operator Shall Have A Written Plan For Taking Appropriate Action In The Event Of An Emergency Including A Fire; A Tornado; A Flood; Extreme Outdoor Heat Or Cold; A Loss Of Building Service, Including No Heat, Water, Electricity Or Telephone; Human-Caused Events, Such As Threats To The Building Or Its Occupants; Allergic Reactions; Lost Or Missing Children; Vehicle Accidents; A Provider's Family Situation, Such As Medical Emergency Or Illness; Or Other Circumstances Requiring Immediate Attention.</p> <p>Description: The operator did not have a written emergency plan for taking appropriate action in the event of emergencies. including a fire; a tornado; a flood; Extreme Outdoor Heat Or Cold; A Loss Of Building Service, Including No Heat, Water, Electricity Or Telephone; Human-Caused Events, Such As Threats To The Building Or Its Occupants; Allergic Reactions; Lost Or Missing Children; Vehicle Accidents; A Provider's Family Situation, Such As Medical Emergency Or Illness; Or Other Circumstances Requiring Immediate Attention.</p>	<p>(Fire Drill)</p> <p>All children will head toward the nearest exit teacher will grab emergency contact card that are posted by the exit, leading the children out the Door, down the stair, to the corner and across the street, on 42th Aven</p>	8/5/25

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27	<p>202.08(4m)(a)1.a-c An Operator's Emergency Plan Shall Include Procedures For All Of The Following: A. Evacuation, Relocation, Shelter-In-Place, And Lock-Down. B. Communication And Reunification With Families. C. Ensuring That The Needs Of All Children Are Met, Including Children Under 2 Years Of Age, Children With Disabilities, And Children With Chronic Medical Conditions.</p> <p>Description: The operator did not have a written emergency plan that include procedures for all of the following: a. Evacuation, relocation, shelter-in-place, and lock-down. b. Communication and reunification with families. c. Ensuring that the needs of all children are met, including children under 2 years of age, children with disabilities, and children with chronic medical conditions.</p>	<p>1) Teacher will lead children to 2nd Exit and grab Emergency Contact cards</p> <p>2) Teacher will guide All children Down the back stairs into the safety Area</p> <p>3) children will line up against the wall and sit until its clear</p> <p>parent will be contanted if need be</p>	8/5/25	
28	<p>202.08(4m)(a)2. The Emergency Plan Under Subd. 1. Shall Be Reviewed Periodically And Practiced As Specified In The Plan.</p> <p>Description: The operator has not reviewed periodically and practiced the emergency plan since she did not have a plan.</p> <p>The operator did not have a designated space for tornado drill/shelter. The operator stated that tornado drill and shelter was practiced on the porch or outside.</p>	<p>The safety Area is where we will be doing our tornado drills</p> <p>The tornado drill will be</p>	8/5/25	

We will be doing our tornado drill in the basement area Against the wall. 8/20/25

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202.08(4m)(b)

An Operator Shall Have A Written Plan To Prevent And Respond To Food And Other Allergy-Related Emergencies.

Description: The operator did not have a written plan that discussed how she will prevent and respond to food and other allergy-related emergencies.

posted a plan on how I will react to food allergy-related emergencies

8/5/25

30

202.08(4m)(e)1.-5.

An Operator Shall Ensure That Each Provider, Volunteer, Substitute, And Emergency Back-Up Provider, Receives An Orientation Before Beginning Work That Covers The Following:

1. The Names And Ages Of Children In Care.
2. A Review Of Children's Records, Including Parent And Emergency Contact Information.
3. Specific Information Relating To A Child's Special Health Care Needs, Including Administration Of Medications, Disabilities, Allergies, Or Other Special Health Conditions.
4. A Review Of The Operator's Plan For Responding To Emergencies.
5. A Review Of This Chapter.

Description: Staff B that was used did not have an orientation checklist completed on file when she begin working.

Make sure that my New staff have a orientation checklist in her file also make staff B how on

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31	202.08(5)(j) The Operator Shall Maintain Documentation Of The Actual Hours That A Provider Who Is Not Also The Operator Has Worked. Description: Staff B worked in the childcare and the operator did not have documentation of the actual hours that staff B has worked.	Make sure all the staff have a tracking sheet on file to write down the time, date and hours they worked	8/5/25

NAME - Agency Worker
Lou Thao

Date Issued
7/17/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Elise Moore of Elise's Busy Little Minds

Date Signed
8/5/25