

Date Correction Plan Due 8/29/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Hugs Bugs And Abcs	Provider Number / Facility ID Number 1000591781 / 001 - 2006997
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Address - Facility (Street, City, State, Zip Code) 316 W Cottage Grove Rd Cottage Grove WI 535279672	Telephone Number 608-688-2092	Date - Regulation Visit 8/5/2025
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills Description: The center was not in compliance when the written record of fire and tornado drills was not completed showing that fire drills were practiced monthly.	Fire and tornado drills will be performed and recorded during the first week of each month to ensure consistency.	September 2-5, 2025 and continuing each month after.	
2	251.07(6)(f)5. Medication Administration - As Labeled & Authorized Description: The center was not in compliance when medications that were expired were found on site and could not be administered as labeled and authorized.	To ensure all medication expiration dates are properly identified and replaced in a timely manner, a list of expiration dates are clearly posted inside the cabinet that contains meds. This list will be checked monthly.	Completed on 8/15/2025	

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NAME - Agency Worker
Robert Mccoy

Date Issued
8/15/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Jennifer L. Heritsch

Date Signed
08/15/2025