

Date Correction Plan Due 11/24/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Shamika Brooks		Provider Number / Facility ID Number 0000591780 / 001	
Address - Facility (Street, City, State, Zip Code) 3058 N 11Th Ln Milwaukee WI 53206		Telephone Number 262-282-1165	Date - Regulation Visit 10/30/2025
	Correction Plan	Expected Completion Date	Verification Date
<p>1</p> <p>202.08(12)(c) The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Developing A Written Contract That Specifies The Charge For Child Care And The Expected Frequency Of Payment For The Service. The Contract Shall Be Signed By The Operator And A Parent Or Guardian.</p> <p>Description: A written contract that specifies the charge for child care services and the expected frequency of payment that is signed by a parent or guardian and the operator were missing for children #2, #3, and #4</p>	<p>Files has been updated. Also some things were sent home with parents to complete and sign.</p> <p>All parent received paper work by 12/26/2025</p>	<p>12/10/2025</p>	

Name - Certified Operator / Licensed Center

Shamika Brooks

Provider Number / Facility ID Number

0000591760 / 001

Address - Facility (Street, City, State, Zip Code)

3056 N 11Th Ln Milwaukee WI 53208

Telephone Number  
202-282-1165Date - Regulation Visit  
10/30/2025Rule/Statute Number  
Noncompliance Statement

Correction Plan

Expected  
Completion DateVerification  
Date

- 2 202.08(12)(b)1-4  
Prior To A Child's First Day Of Attendance For Any Child In Care, Obtaining Information On A Form Prescribed By The Department With Enrollment And Health History Information, Including All Of The Following:
1. The Parents' Home And Work Phone Numbers.
  2. Health History, Including Information Relating To A Child's Special Health Care Needs And Emergency Care Plan.
  3. The Parents' Signed Consent For Emergency Medical Care.
  4. A Name And Number To Call If The Child Requires Emergency Medical Care.

Description: Children #2 and #3 were missing emergency contact information and physical contact information on the enrollment and health history information.

Files were given  
to parents to reuse  
11/26/2025

12/10/2025

- 3 202.08(1m)(a)10.a  
A Certified Child Care Operator Shall Comply With The Conditions Of The Certification. The Number Of Children In Care At Any Time May Not Exceed The Number Specified.

Description: The certified child care operator failed comply with the conditions of the certification and have exceed the number specified.

The operator has cared for 5 children under ages 7 that was not related to the operator.

I I will comply  
do understand  
202.08(1m)(a)10.a  
stay with in  
ratio. I will  
comply with 202.08  
(1m)(a)10.a.

11/2/2025

Shamka Brooks

0000591760 / 001

Address - Facility (Street, City, State, Zip Code)

3006 N 11Th Ln Milwaukee WI 53206

Telephone Number

262-282-1165

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4

202.08(2)(c)

The Indoor And Outdoor Areas Of The Home Shall Be Free Of Hazards. Potentially Dangerous Items And Materials Harmful To Children, Including Power Tools, Flammable Or Combustible Materials, Insecticides, Matches, Drugs And Any Articles Labeled Hazardous To Children Shall Be In Properly Marked Containers And Stored In Areas Inaccessible To Children.

Description: The air condition cord in the infant room and in the kitchen were accessible to children.

Another room was used for care and the TV was prop on a shelf and was not anchor to the wall.

The operator had item label "keep out of reach of children" accessible to children outside.

All materials are removed from yard. All thing labeled harmful are removed out reach.  
Air conditioner are removed.  
T.V. is removed

11/02/25

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Shamika Brooks

0000591760 / 001

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5	<p>202.08(2)(f) The Premises, Furnishings, And Equipment Shall Be Free From Litter And Vermin, Maintained In A Sanitary Condition, And In Good Repair.</p> <p>Description: Nightshades were growing outside in the backyard area, which was accessible to children.</p> <p>The basement had spider webs, large items that was store in the basement were blocking the pathway as well as a pile of debris that was left on the floor. Loose small objects and debris was visible on the floors throughout the basement. The designated tornado drill and shelter area was obstructed and unusable.</p> <p>The stair handle going down to the basement was wobbly and not sturdy.</p> <p>Broken glass was observe outside on the premise and was accessible to children.</p>	<p>Night shade was removed and treated</p> <p>Basement was clean</p> <p>Stair banister were tighten</p> <p>Outside side walk was cleaned</p>	11/02/2025	
6	<p>202.08(4)(a)1. For Each Child Under 2 Years Of Age, A Report Of A Physical Examination Conducted Not More Than 6 Months Prior To Nor Later Than 3 Months After The Child Is Admitted, And A Follow-Up Health Examination At Least Once Every 6 Months Thereafter.</p> <p>Description: Child#1 was missing health report on file.</p>	<p>Date was updated on file</p> <p>Health report was sent home to fillout</p> <p>11/26/2025</p>	12/10/2025	

Shamika Brooks

000091780 / 001

Address - Facility (Street, City, State, Zip Code)

3058 N 11Th Ln Milwaukee WI 53206

Telephone Number

262-282-1185

Date - Regulation Visit

10/30/2025

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
7	<p>202.08(4m)(a)2. The Emergency Plan Under Subd. 1. Shall Be Reviewed Periodically And Practiced As Specified In The Plan.</p> <p>Description: The emergency plan was not reviewed periodically and practiced as specified in the plan.</p>	<p>Every 3 months Review will be done. (updates)</p>	12/01/2025	
8	<p>202.08(5)(i) The Certified Child Care Operator Shall Keep Current And Accurate Written Records Of The Daily Hours Of Attendance Of Each Child In Care, Including The Actual Arrival And Departure Time Times For Each Child. If Children Are Transported To Or From The Premises Or School By The Operator Or Another Provider On Behalf Of The Operator, The Daily Attendance Record Shall Include The Actual Time The Child Was Picked Up Or Dropped Off.</p> <p>Description: Two children were in care and were not signed in during the monitoring visit.</p> <p>Attendance sheet for week 10/26/2025 to 11/1/2025 were reviewed. children in care for Tuesday were not signed out.</p>	<p>Children will be documented upon Arrivals and departures</p>	12/01/2025	
9	<p>202.08(5)(a) No Certified Family Child Care Operator May Have More Than 3 Children Under 7 Years Of Age Who Are Not Related To The Child Care Operator In Care At Any Given Time.</p> <p>Description: The operator has had 5 children under 7 years of age who are not related to the child care operator in care.</p>	<p>202.08 state staying in ratio I will comply with 202.08 (a)</p>	12/01/2025	

Name - Certified Operator / Licensed Center

Shamika Brooks

Provider Number / Facility ID Number

0000581750 / 001

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Telephone Number

262-282-1165

Date - Regulation Visit

10/30/2025

Rule/Statute Number  
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Expected  
Completion Date

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Date

Date Issued

11/10/2025

NAME - Agency Worker

Lou Thao

Date Signed

12/08/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Shamika Brooks