DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
10/30/2024		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Case Learning	7000591707 / 001 - 2006918

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
3526 N 100Th St Milwaukee WI 532222426	414-412-5701	10/1/2024

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(3)(a) **Report - Incident Or Accident** Description: IL did not receive a call/email from the provider within 24 hours of when she was made aware of a child that sought medical attention for an injury occurring at the child care.	Notify licenser within 24hrs of any incident or accident. Through email or phone call.	10.17.24	
2	250.04(6)(a) **Child Record - Maintenance, Availability** Description: IL observed a 2-month-old child in care who had no enrollment paperwork completed (file was missing, parent hadn't completed the forms).	Before any kid starts be sure to have completed paperwork.	10.17.24	

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3	250.04(6)(b) **Current, Accurate Daily Attendance Record** Description: Upon the Departments arrival (5) children were in care however there were no children signed into the attendance record.	Making Sure every kid is signed into the attendance sheets. Upon arrival & leaving.	10.17.24	
4	250.055(1)(a) **Supervision Of Children** Description: Children were not supervised appropriately to prevent harm and ensure safety; operator was not able to provide adequate supervision of children when a child appeared to have fallen off a chair (according to support staff's report) resulting in a fractured clavicle to the child who sustained injury.	Being aware & observing all kids at all times. Paying more attention when kids are playing & removing any objects that could cause harm to any kid.	10.17.24	
5	250.055(1)(L) **Procedure - Number, Names, Whereabouts Known At All Times** Description: The procedure for ensuring the number, names and whereabouts of children in care was not implemented, Five children were present upon the department's arrival, but no children were signed into the tracking/attendance sheet.	Printing weekly daily attendance sheets. Therefore I know the arrival time of every kid.	10.17.24	

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6	250.06(2)(e) **Potential Source Of Harm On Premises** Description: IL observed child sleeping in close proximity of mini-blind cords which posed a safety hazard.	Changed out every blind with Cordless bling. For Kids safety.	10.17.24	
7	250.07(4)(b) **Naps - Awake Children** Description: IL observed an awake child who was fussy and standing in a pack n play for over an hour, not allowed to get out of the pack n play.	When any kid isn't sleeping remove them from pack n play to allow them to play. To prevent any kid from crying & bling fussy.	10.17.24	
8	250.07(6)(b)2. **Medical Log Book - Pages And Entries** Description: IL observed one of 2 medical logbooks, and several pages had been ripped out of the middle of the book along with spaces skipped within the book and no signature of who entered the report.	When writing incident into the medical log book be sure to long everything correctly, with time, date, signature & leaving no spaces in between.	10.17.24	
9	250.07(6)(b)3.b. **Medical Log Book - Injuries Received In Care** Description: Medical log book injury entry was incomplete and did not include the time of the incident and who completed the entry.	Completing medical log book correctly at all times.	10.17.24	

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10	250.09(1)(c)1. **Infant & Toddler - Information For Providing Individualized Care** Description: IL was not able to verify any enrollment documents for a 2 month old infant child in care- Intake for Child Under 2 Years not available.	making sure every Parent completes enrollment forms before any child starts. Doesn't matter whose their authorization starts.	10.17.24	
11	250.09(1)(c)4. **Infant & Toddler - Soft Materials In Cribs** Description: IL observed a 2-month-old infant sleeping in a pack n play with a blanket and bib around the neck during nap.	remove all items before laying any kid under the age 1yrs old. into the pack n play for safety reasons.	10.17.24	

NAME - Agency Worker
Tammy Saffold

Date Issued
10/16/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee
LaWanna L Allen

Date Signed
10.17.24