

**INSTRUCTIONS FOR COMPLETING THE CORRECTION PLAN SECTION OF THE
NONCOMPLIANCE STATEMENT AND CORRECTION PLAN (DCF-F-CFS294)**

I have attached the Noncompliance Statement and Correction Plan (DCF-F-CFS294) dated April 02, 2025 . Please complete this form as follows:

1. In the column titled "Correction Plan," indicate how you intend to correct each noncompliance listed on the form and outline the steps you will take to prevent future violation of the same rule. If you need more space than is provided on the form, attach additional pages and identify the item number to which the correction plan is related. Because completed and approved correction plans will be scanned and linked to the Regulated Child Care and YoungStar Public Search internet site, which shows each provider's violations, please note the following when writing your correction plan:
 - Do not include confidential information, including the names of children and staff.
 - Write in concise, plain English.
 - Be specific when describing what you have done or intend to do to correct each violation. Non-specific statements such as "It will be fixed", "Done", "Will do", "Don't agree" or "This won't happen again" do not provide the reader with any understanding of how the violation has been corrected or how you plan to prevent the violation from occurring again.
 - Be objective, factual and descriptive. The plan should not include derogatory comments, profanity or subjective observations, such as "The licensing specialist doesn't like me."
2. For each noncompliance, enter the date (month, day, year) by which you expect the correction plan to be completed.
3. Sign and date the form. Retain a copy for your records.
4. **Return the completed and signed form to the department by the due date that appears at the top left of the form via:**
 - **Email:** Michelle.garcia1@wisconsin.gov or
 - **Fax:** (608) 422-6766 or
 - **Mail:** DEPARTMENT OF CHILDREN AND FAMILIES
BUREAU OF EARLY CARE REGULATION
SOUTHERN REGION
PO BOX 8947

MADISON, WI 537088947

If the correction plan and the completion dates are acceptable, the form will be linked to the Regulated Child Care and YoungStar Public Search internet site. If the correction plan or the expected completion dates are not acceptable, you will be contacted in writing or by telephone.

You are required to post a copy of the Noncompliance Statement and Correction Plan (DCF-F-CFS294) in a conspicuous area near the license so that it is visible to parents. This copy must remain posted until all noncompliances have been verified as corrected and the next DCF-F-CFS294 or DCF-F-CFS785 (Compliance Statement) has been issued. Note: If applicable, do not post the Staff and Child Identification Key. The information on the key is confidential and is meant for your reference only.

Please take a few minutes to complete the Department of Children and Families (DCF) customer satisfaction survey so that you can tell us about your experience. The responses we receive to the survey will be compiled and reviewed by DCF staff to help us improve our services to child care providers. The survey takes approximately 5 minutes to complete. It is voluntary and anonymous, and there is no penalty for not responding. DCF staff will not be able to tell whether or not you responded to the survey or know what responses you submitted. Please follow this link to provide your feedback: <https://www.surveymonkey.com/r/LicenseFeedback>. Or, if you don't have internet access, contact your licensing office and request a paper version of the survey and a prepaid reply envelope .

Contact me if you have any questions.

Date Correction Plan Due 4/16/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
--	--	---

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Mia's Daycare Llc		Provider Number / Facility ID Number 4000591564 / 001 - 2006765		
Address - Facility (Street, City, State, Zip Code) 6121 Odana Rd Madison WI 537191103		Telephone Number 608-228-7103	Date - Regulation Visit 4/1/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(4)(a) Staff Orientation - Develop, Implement, Document Description: An orientation for staff B was not completed within the first week at the center. Una orientación para el personal B no se completó dentro de la primera semana en el centro.	The previously incomplete employee orientation document has now been finalized and added to the personnel file.	4/2/2025	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Mia's Daycare Llc		4000591564 / 001 - 2006765		
Address - Facility (Street, City, State, Zip Code) 6121 Odana Rd Madison WI 537191103		Telephone Number 608-228-7103	Date - Regulation Visit 4/1/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
2	<p>251.07(2)(e)3. Prohibited Actions - Physical Restraint, Restriction, Enclosure</p> <p>Description: Video recordings showed infants that are able to crawl are often enclosed in a crib or bouncy chair. During the visit a child was observed being awake for approximately more than 15 minutes while sitting in a crib.</p> <p>Las grabaciones de video mostraron que los bebes que pueden gatear frecuentemente son encerrados en una cuna o silla. Durante la visita, se observó que un infante estaba despierto durante aproximadamente mas de 15 minutos mientras estaba sentado en una cuna</p>	<p>Children will be encouraged to rest when they show signs of tiredness. If, after five minutes, they do not seem interested in sleeping, they will be given the option to play quietly on the floor.</p>	4/2/2025	
3	<p>251.07(2)(e)4. Prohibited Actions - Withholding / Forcing Food Or Sleep</p> <p>Description: A teacher was observed continuously pushed the infants head down onto the crib mattress and pressing both hands onto the child's back to restrict movement. In addition, the teacher described not allowing a child to sleep until the designated nap time.</p> <p>Se observó a una maestra continuamente empujando la cabeza del bebe hacia abajo sobre el colchón de la cuna y presionaba ambas manos sobre la espalda del niño para restringir el movimiento. Además, la maestra describió que no permitía que un bebe durmiera hasta que llegaba la hora designada para la siesta.</p>	<p>Infants will continue to rest and sleep according to their individual needs, as has been the practice. The teacher involved in the incident received a formal written warning. She, along with the rest of the center's staff, has completed a refresher course on abuse and neglect and will continue to participate in ongoing professional development to further strengthen their child care skills.</p>	4/2/2025	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Mia's Daycare Llc		4000591564 / 001 - 2006765		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
6121 Odana Rd Madison WI 537191103		608-228-7103	4/1/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
4	<p>251.07(6)(dm)3.a. Medical Log - Observation Or Evidence Of Injury</p> <p>Description: Center did not document in the medical log an observation of an allergic reaction rash that was observed on a child in care.</p> <p>El centro no documentó en el libro de registro medico una observación de una reacción alergica que se observó en un niño bajo cuidado.</p>	<p>Consistent with current practice, all incidents that occur in the classroom or anywhere within the center will continue to be documented in a timely and accurate manner.</p>	4/2/2025	
5	<p>251.09(2)(b) Infant & Toddler - Individual Sleep Patterns</p> <p>Description: Each infant and toddler were not allowed to form and follow they're our own sleep pattern when a teacher described keeping an infant awake until the designated nap time. In addition, infants and toddlers are placed to sleep at the same schedule to allow teachers to take breaks.</p> <p>No se permitio que cada bebe y niño pequeño formara y siguiera su propio patrón de sueño cuando una maestra describió haber mantenido a un bebe despierto hasta la hora de la siesta. Además, los bebes y los niños pequeños son acostados a dormir en el mismo horario para que las maestras puedan tomar descanso de almuerzo.</p>	<p>Consistent with current practice, children will be allowed to sleep according to their individual needs. In accordance with licensing regulations, children are not required to follow a fixed sleep routine, and we will continue to respect this by not enforcing a set sleep schedule.</p>	4/2/2025	

Name - Certified Operator / Licensed Center Mia's Daycare Llc		Provider Number / Facility ID Number 4000591564 / 001 - 2006765		
Address - Facility (Street, City, State, Zip Code) 6121 Odana Rd Madison WI 537191103		Telephone Number 608-228-7103	Date - Regulation Visit 4/1/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
6	251.09(2)(bm) Infant & Toddler - Sleep Position Description: An infant was observed being placed on their belly to sleep. In addition, children are left on bouncy chairs when sleeping without being moved immediately. Se observó que a un bebe se le coloco boca abajo para dormir. Además, los niños se quedan en sillas cuando duermen sin ser movidos inmediatamente.	Infants will continue to be placed on their backs to sleep, in accordance with current practice.	4/2/2025	
7	251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home Description: Breast milk stored in the infant room refrigerator were not labeled with child's name and dated. La leche materna almacenada en el refrigerador de salon de infantes no estaba etiquetada con el nombre del niño ni fechada.	As previously implemented, all breast milk provided by parents will be labeled with the child's name and the date. This matter has been reviewed with the parents once again, and if the parents do not label the milk, the teachers will take responsibility for ensuring it is properly labeled.	4/2/2025	

NAME - Agency Worker
Michelle Garcia

Date Issued
4/2/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
4/6/2025